

**WESTERLO TOWN BOARD
WORKSHOP MEETING
OF
TUESDAY, JULY 17, 2018**

The Town of Westerlo Town Board held a workshop meeting on July 17, 2018 at the Town Hall located at 933 County Route 401, Westerlo, NY. Supervisor Rapp opened the workshop at 7:02 PM with the Pledge of Allegiance to the Flag.

Attending were: Supervisor Richard H. Rapp
Councilman Anthony W. Sherman
Councilwoman Amie L. Burnside
Councilman Richard Filkins
Councilman Joseph J. Boone

Also attending were: Deputy Supervisor/CEO/ZA Edwin H. Lawson, Highway Superintendent Jody Ostrander, Highway Employee Carl Anderson, Planning Board Chairperson Dorothy Verch, Aide to the Supervisor Patricia Boice, Zoning Board member John Sefcik, Town Clerk Kathleen Spinnato, Deputy Town Clerk II Karla Weaver and approximately four residents.

Peddler's Ordinance

Councilman Boone wanted to review his notes and asked to come back to this later in the meeting. Later in the meeting Councilman Boone indicated that the Peddler's Ordinance was being retyped by the Town Attorney and should be available at the next TB meeting. Town Clerk Kathleen Spinnato asked about advertising for a public hearing for the Peddler's Ordinance and Councilman Sherman indicated that she could not do so before the Town Board sets a date at the next Town Board meeting.

Solid Waste Law & Transfer Station

Councilman Filkins gave his ideas for changes to the Solid Waste Law. He discussed suggested fee changes as well as violations, permits and accepted/non accepted items. Highway Superintendent Jody Ostrander recommended that before this is brought to the Town Attorney, the Town Board should review the suggestions and all be in agreement.

Television costs were also discussed briefly.

When asked about Recycling costs, Mr. Ostrander mentioned that the town was making \$10/ton last year, the past six months were a wash and now the town pays \$120/ton for Single Stream Recycling. Mr. Ostrander indicated that the costs for recycling are a Country problem and there is no good solution at this time. He also mentioned that the cost for cardboard is still a wash for the Town.

Planning Board Chairperson Dorothy Verch suggested putting security cameras at the Transfer Station to help cut down on any theft and people disposing of items after hours. Supervisor Rapp indicated the Town could but that it's not cheap. Councilman Filkins said most other Transfer Stations are fenced in. Councilman Boone was curious if Mr. Ostrander felt theft was an issue which Mr. Ostrander could not really answer.

When asked about which company the Town uses for recycling, Mr. Ostrander confirmed that the Town uses Evolution Recycling because they have blacktop, are comparable in cost and the facility is kept very clean so they do not seem to have trouble with flat tires like they have in the past with other facilities.

Hometown Heroes Project

Councilwoman Burnside mentioned that since the Hometown Hero Committee (HHC) is now a Town Committee and the meetings need to be advertized, they will not be able to meet until July 24th at 6pm prior to the Planning Board meeting. She gave an update that all applications have been sent to Verizon and Central Hudson and that Central Hudson has already approved the poles and now the HHC is just waiting on Verizon. She indicated that the HHC has already received the funds for 22 banners. Albany County DOT had previously committed to hanging half of the banners but has since backed out so the HHC is looking into alternatives to help the Westerlo Highway Department. The HHC is trying to plan a closing ceremony at the end of the season and is hoping to use the Town Hall. Mr. Ostrander was curious if the Fire Police could help with hanging banners and Councilman Filkins volunteered to reach out to them.

Summer Youth Recreation Program

Councilman Boone gave an update on the Summer Youth Recreation Program. He has been in contact with Joanne Lounsbury who was in charge last year and is doing it again this year. He indicated that the program would be the same format as last year and would last for one week, July 30-Aug 3 at the town park from 9am-12pm. He mentioned it would consist of 1st-6th graders who reside in the Town of Westerlo and who attend either BKW or Greenville Schools and that there would be arts, crafts, games and activities. Councilman Boone mentioned that Chris Smith, the 39th district legislator was not able to secure any funding from the County this year but that there was enough money in the Town's budget for this program and he hopes next year to procure funding from the County. He mentioned that the applications, information sheets and hold harmless forms were available on the Town's website, school websites and most local establishments have them as well.

Councilman Boone gave some background of what is to be expected. He indicated children would be broken into groups with a counselor by grade. He mentioned that there is an activity coordinator and that Debbie Mackey would be back again this year as the registered nurse. He continued that the last day is usually a fun day where parents are invited and are asked to bring dessert and they do a grilled lunch. Joanne Lounsbury's goal is to eventually expand to two weeks and include a field trip. This year will run between \$3,000 and \$4,000. Parents can either sign their kids up in advance or even the day of drop off. Councilman Boone thanked Mr. Ostrander and highway employee Salvatore Spinnato for all of their help last year setting and cleaning up. He will give an update at the August Town Board meeting on how it went.

Sexual Harassment Policy

Councilman Boone said that the Town Attorney was working on a complaint form for the sexual harassment policy mimicking the Workplace Violence policy's complaint form. He hopes to bring something forward to the Town Board meeting in August. He also mentioned that the Employee Handbook touches upon Sexual Harassment. When discussing the Employee Handbook, Councilwoman Burnside believed all employees should have a copy, not just full time employees. Councilman Boone believed that the Town follows state guidelines for the Handbook. Planning

Board Chairperson Dorothy Verch expressed that employees can't abide by the handbook if they don't know what's in it. Councilman Boone suggested the Town Board speak with the Town Attorney to determine who should get an Employee Handbook.

Public Comment

Councilman Filkins asked what the status was on creating a financial advisory/ 5 year Committee. Councilman Burnside believed it was recommended at the last audit to have a plan in place. A resident reminded about when Mike Conners visited the Town of Westerlo and that currently there is no plan or strategy in place. Councilman Sherman responded to the resident that the county is working on legislative for declining revenue. Regardless, the resident believed the Town needs a long term plan.

With there being no further business to discuss, Councilman Sherman made a motion to adjourn the workshop meeting, seconded by Councilwoman Burnside, all in favor motion carried. The meeting adjourned at 8:10 PM.

Respectfully submitted,

Karla Weaver

Deputy Town Clerk II

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