

**TOWN OF WESTERLO
TOWN BOARD WORKSHOP
OF
TUE., MAY 19, 2015**

The Westerlo Town Board held a Workshop meeting on Tue. May 19, 2015 at the Westerlo Town Hall. Supervisor Rapp opened the meeting with the Pledge of Allegiance at 7:04 PM.

Attending: Supervisor Richard H. Rapp
Councilman Alfred L. Field
Councilman William F. Bichteman Jr.
Councilman Theodore S. Lounsbury III
Councilman Anthony W. Sherman

Also attending were: Fred Grober & Brad Burgett of Delaware Engineering, Highway Superintendent Keith Wright Sr., Deputy Highway Superintendent Jody Ostrander, Zoning Board Member John Sefcik, Town Clerk Kathleen Spinnato, and approximately seven residents.

Fred Grober of Delaware Engineering presented to the Town Board members for their review a Schedule Updated 5/19/2015 for the proposed Highway Garage replacement and Town Hall renovation. Mr. Grober discussed with the Town Board the next steps in order to stay on a time schedule:

- Adoption of a Resolution resolving to undertake the Highway Garage/Town Hall Project.
- Adoption of a Bond Resolution authorizing borrowing limit up to \$2,800,000 to support proposed project. Subject to a 30 day permissive referendum.

The estimated figures Delaware Engineering provided were based on a 20 year Bond at an interest rate of 4% with varied loan amounts. Mr. Grober advised the Board of the discussion he had with the Town Attorney in regards to bonding each building separately or combined, and the possible advantage of bonding separately vs. combined. He suggested a BAN for the entire project and then Bond only what may be needed. The Town Board will need to make that determination and advise the Town Attorney who will need to draft the resolutions hopefully before the next Town Board meeting of June 2nd. Mr. Grober informed the Board of the concept design vs. actual design the figures provided are conservative based on concept design. Cost is based on good, better, and best as he had discussed previously with Councilman Field by phone. The price range will fluctuate based on materials and the construction incorporated into the actual design.

Councilman Bichteman suggested asking the Town Attorney to prepare the resolutions and to attend the June 2nd meeting. Mr. Grober discussed the need for a fairly aggressive schedule due to time requirements of postings for 30 Day Permissive Referendum, Public comment & discussion of the proposed project, 20 Day Estoppel Period, etc.

The Board discussed and agreed to hold a Public Informational Meeting on the proposed Highway Garage replacement and Town Hall renovation project on Tuesday, June 16, 2015 at 7:00 PM in Town Hall. Councilman Bichteman requested the Town Attorney be put on notice so she can prepare three resolutions for the June 2nd Town Board meeting. Discussion followed between Mr. Grober and Councilman Bichteman regarding the resolutions DE had drafted. Mr. Grober will contact and forward the draft resolutions to the Town Attorney Aline Galgay for her review.

Mr. Grober inquired how the Town Board wished to proceed with Planning Board involvement either officially or unofficially on the proposed project. Councilman Bichteman suggested a complementary set of plans be provided to the Planning Board for their information and they can comment if needed.

Mr. Grober will provide the Town Board with a revised engineering scope of services once a resolution is passed. He discussed design phase schedule of town hall renovation and town garage replacement.

The Town Board and Mr. Grober reviewed the Site Plan for Town Hall. They discussed the accuracy of the septic system area, parking; slant vs. regular & handicapped, and traffic flow with one way entrance and exit. Councilman Bichteman advised Mr. Grober of a tentative electrical review of buildings.

A resident asked for an explanation of the 30 day Permissive Referendum and if the bond could be used for any other purpose. Mr. Grober responded explaining the 30 day Permissive Referendum and advised the bond could be used only for the intended purpose.

Councilman Bichteman requested discussion of the Peddler's Ordinance and the current fee of \$2.50 for a Peddler's License enacted in 1967. The Town Clerk reported on fees, law, and no fee or ordinance from surrounding towns of Greenville, Rensselaerville, Coeymans and New Scotland. The Town Board discussed the following:

- Applicant for a Peddler's License appear before the Town Board
- Any potential liability if the Town Board grants a Peddler's License
- A background check by the Albany County Sheriff's Dept.
- Not for profits exempt from fee
- Raise the fee to \$25

There being no further discussion Supervisor Rapp asked for a motion to adjourn the Workshop. Councilman Field made a motion to adjourn, seconded by Councilman Lounsbury and unanimously carried. Workshop adjourned at 7:47 P.M.

Respectfully submitted,

Kathleen Spinnato