

# Town of Westerlo

## Comprehensive Plan Committee Minutes

Meeting on Wednesday, July 15<sup>th</sup>, 2020

The Town of Westerlo Comprehensive Plan Committee (CPC) held a meeting on Wednesday July 15<sup>th</sup> 2020 at the Town Hall located at 933 County Route 401, Westerlo, NY. Committee Chair Dave Lendrum opened the meeting at 7 PM with the Pledge of Allegiance to the Flag.

Attending Committee members:

Dave Lendrum, Jill Henck, and Bill Scrafford were present in person. Barb Russell and John Sefcik were present via Zoom meeting.

Not in attendance: Kelley Keefe, Tom Della Rocco, Steve Cornell, and Guy Weidman

Others in attendance: Dianne Sefcik via Zoom.

1. Dianne read her email that she had sent to the CPC today with concerns about our overall timeline for completing the Comprehensive Plan. The committee discussed the timeline and the draft Table of Contents (TOC) that Dianne had sent out. There was general agreement that it was a good TOC for us to use.
2. Using the TOC, the committee reviewed the sections that still needed to be written, and assigned them to CPC members. The goal is to have a draft of all the sections completed by August 5<sup>th</sup>.
3. The final Focus Group session is on July 29<sup>th</sup>, and will cover Lake Onderdonk and the questions on the Environment that were not covered in the earlier session.
4. Our next meeting will be on Aug 12<sup>th</sup>., and it will be a SWOT (Strengths Weaknesses Opportunities and Threats) session with the Town Board. John will write a description of what a SWOT is and how it can be used (that can be sent to the Town Board).

Jill made a motion to adjourn at 8:30 PM. Bill seconded it. All voted in favor of adjourning.

.

The next CPC regular meeting is Wed, August 12<sup>th</sup> at Town Hall or via Zoom.

Submitted by,  
John Sefcik  
Comp Plan Committee Member