

**TOWN OF WESTERLO  
SPECIAL TOWN BOARD  
MEETING OF  
THURSDAY, APRIL 1, 2021**

The Town of Westerlo Town Board held a Special Town Board meeting on Thursday, April 1, 2021 via ZOOM # 95293599648. Supervisor Bichteman opened the meeting at 6:06pm with the Pledge of Allegiance to the Flag.

Attending were: Supervisor William Bichteman Jr.  
Councilwoman Amie L. Burnside  
Councilman Matthew Kryzak  
Councilman Joseph J. Boone  
Councilman Richard Filkins

ZOOM attendees: Town Clerk Weaver and approximately four residents.

**EXECUTIVE SESSION**

Councilman Kryzak made a motion to close the executive session at 7:06pm. Councilwoman Burnside seconded, all in favor motion carried.

**ACTING ASSESSOR APPOINTMENT**

Supervisor Bichteman made a motion to adopt the following resolution:

**Town of Westerlo**  
**RESOLUTION 2021-04-49**  
**Authorizing Appointment of Acting Assessor**  
**Dated: April 1, 2021**

**WHEREAS**, due to the resignation of the Assessor effective March 21, 2021, there is a vacancy in the position of Assessor; and

**WHEREAS**, there was an immediate need for a qualified individual to fill that vacancy, and

**WHEREAS**, Real Property Tax Law § 314 authorizes the appointment of an Acting Assessor to serve at the pleasure of the Town Board who shall function as assessor until such time as a replacement is appointed; and

**WHEREAS**, the Town Board desires to appoint Melanie Bunzey as Acting Assessor.

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Westerlo hereby appoints Melanie Bunzey as Acting Assessor for a period commencing on April 1, 2021 and ending on July 1, 2021, to serve at the pleasure of the Town Board; and **be it further**

**RESOLVED, that the Town Board establishes a salary of \$30.00 per hour for the three-month appointment as set forth in the 2021 adopted Town Budget; and be it further**

**RESOLVED, that the Town Board appoints Christine Valachovic as clerk to the Acting Assessor for the same three-month period commencing on April 1, 2021 and ending on July 1, 2021 to be paid an hourly rate of \$30.00 for an estimated of ten hours per week; and be it further**

**RESOLVED, that the Town Supervisor or his designee is authorized to execute any documents necessary to comply with the intent of this resolution; and be it further**

**RESOLVED, that the Town Clerk is authorized and directed to notify the Albany County Director of Real Property Tax Services and the Commissioner of the New York State Department of Taxation and Finance of this appointment; and be it further**

**RESOLVED, that this resolution shall take effect immediately.**

Councilman Kryzak seconded the motion, a vote resulted as follows:

AYES: Councilman Kryzak, Councilman Boone, Supervisor Bichteman, Councilwoman Burnside, Councilman Filkins

NAYS: None

**RESOLUTION # 49 -2021 was duly adopted.**

#### **ADJOURNMENT OF MEETING**

With there being no further business, Councilman Kryzak made a motion to adjourn the Special Town Board meeting. Councilwoman Burnside seconded; all in favor motion carried. Meeting adjourned at 7:13pm.

Respectfully Submitted,

Karla J. Weaver