

**TOWN OF WESTERLO
PUBLIC HEARING TO ESTABLISH WATER DISTRICT & HIGHWAY MAINTENANCE FUNDS
&
REGULAR TOWN BOARD
MEETING OF
TUESDAY, MARCH 16, 2021**

The Town of Westerlo Town Board held a Public Hearing & Regular Town Board meeting on Tuesday, March 16, 2021 via ZOOM # 93051000713. Supervisor Bichteman opened the meeting at 7:01 PM with the Pledge of Allegiance to the Flag.

Attending were: Supervisor William Bichteman Jr.
Councilwoman Amie L. Burnside
Councilman Matthew Kryzak
Councilman Joseph J. Boone
Councilman Richard Filkins

ZOOM attendees: Planning Board Chairperson Verch and member Edwin Stevens, Zoning Board of Appeals Chairperson Henck, Highway Superintendent Jody Ostrander and Deputy Highway Superintendent Justin Case, Water Board member Kelley Keefe, Comprehensive Plan Committee member John Sefcik, BRC member Leonard Laub, Town Clerk Karla Weaver and approximately nine interested residents.

**PUBLIC HEARING ON THE PROPOSED ESTABLISHMENT OF A WATER DISTRICT FUND &
HIGHWAY MAINTENANCE FUND**

Councilman Kryzak made a motion to open the Public Hearing. Councilwoman Burnside seconded, all in favor motion carried.

The purpose of the public hearing is to establish a Water District Fund and a Highway Maintenance Fund. Supervisor Bichteman advised that the Water District has a balance of \$44,000.00 and the attending resolution would allow an initial transfer of \$35,000.00 of that money to this fund and transfer annually any unused budget money at year end. He advised that the Highway fund would be funded from the \$10,000 appropriated in the 2021 budget as well as from 50% of any unused budget money at year end.

Broadband Research Committee (BRC) member Leonard Laub suggested adding wording in the establishment resolutions to indicate where the monies were accumulating from.

Comprehensive Plan Committee (CPC) member John Sefcik asked if the funds set aside for the Highway Department could also be used for purchasing new equipment; Mr. Bichteman responded yes.

Supervisor Bichteman advised that once the funds are established, additional resolutions to fund each of these will follow. Councilman Kryzak indicated that no expenditures can be made from either fund without the approval of the Town Board and such additional actions or

proceedings as may be required by Section 6-d of the General Municipal Law or any other law and subject to permissive referendum.

With there being no further public comments, Councilman Boone made a motion to close the public hearing on the proposed establishment of a Water District fund and Highway Maintenance fund. Councilman Kryzak seconded, all in favor motion carried.

REGULAR TOWN BOARD MEETING

Councilman Kryzak made a motion to open the Regular Town Board meeting. Seconded by Councilman Filkins, all in favor motion carried.

OLD BUSINESS

TOWN BOARD MEETING MINUTES

Supervisor Bichteman indicated the Town Clerk noticed an error regarding Resolution # 39-2021 of the March 2nd meeting minutes. Mr. Bichteman advised that he misspoke when making the resolution. The resolution should have been to have the Town Attorney write the resolutions to establish the Water District and Highway Maintenance funds. Supervisor Bichteman made a motion to change the language of resolution # 39-2021 to authorize Javid to create the resolution documents in time for the public hearing. Councilman Kryzak seconded, all in favor motion carried. Supervisor Bichteman made a motion to approve the Town Board minutes of 3/2/2021 with the corrections as noted above. Councilwoman Burnside seconded, all in favor motion carried.

TOWN CLERK'S MONTHLY REPORT (FEBRUARY)

Councilwoman Burnside made a motion to accept the Town Clerk's monthly report for February 2021. Councilman Kryzak seconded, all in favor motion carried.

PAYMENT OF MONTHLY BILLS (MARCH)

Councilman Kryzak made a motion to adopt the following resolution:

WHEREAS: the monthly bills have been audited by the town board, be it hereby

RESOLVED: that the following March 2021 invoices be paid Voucher # 77 through Voucher # 128 in the amount of \$359,483.60.

Councilman Boone seconded the motion, a vote resulted as follows:

AYES: Councilman Kryzak, Councilman Boone, Supervisor Bichteman

ABSTAIN: Councilwoman Burnside, Councilman Filkins

NAYS: None

RESOLUTION # 41 -2021 was duly adopted.

INVESTMENT & NYCLASS REPORT (FEBRUARY)

Councilman Boone made a motion to accept the Investment and NYCLASS reports. Councilman Kryzak seconded, all in favor motion carried.

TAX COLLECTOR'S REPORT (FEBRUARY)

Councilman Kryzak made a motion to accept the February 2021 Town of Westerlo Tax Collector's report. Councilwoman Burnside seconded, all in favor motion carried.

SUPERVISOR'S REPORT (FEBRUARY)

Councilman Boone made a motion to accept the Supervisor's report for February 2021. Councilman Kryzak seconded, all in favor motion carried.

COMPREHENSIVE PLAN RENEWABLE ENERGY SECOND DRAFT

CPC member Jillian Henck advised that the only changes made to the draft renewable energy section of the plan were the recommendations that the Town Board made at the last meeting. The original draft was available on the website.

A resident believed Comprehensive Plans tend to drive zoning and local laws therefore she indicated it was important to pay attention to detail.

Mrs. Henck explained that one of the changes between article 10 and 94c is article 10 would prohibit the local law from superseding the state regulations if it was unreasonably burdened. She expressed concern that if the language is too restrictive and specific to 94c, that would preclude those regulations when it comes to a 94c review process. The committee decided to make general recommendations that would address all the values that could be applied to both regular scale solar and potential utility scale solar. Mr. Bichteman checked with the Town Attorney to make sure there was enough muscle in the plan to sustain the rules and regulations in the zoning. He expressed concern for being too overbearing. Mrs. Henck responded that the Comprehensive Plan shouldn't have teeth, it makes recommendations for a local law which would have teeth. She also indicated there are no case logs on whether or not a Towns Comprehensive Plan would be upheld in court. Discussion continued. The Town Board will send Mrs. Henck their suggestions.

A resident commended the Comprehensive Plan for their work however believed that this section seems overwhelmingly negative and restrictive versus permissive and wondered if that was the goal.

CPC member John Sefcik advised that in addition to himself, the remaining members are Dave Lendrum, Jillian Henck, Bill Scrafford and Tom Della Rocco.

REVITALIZING THE HERITAGE MUSEUM

Supervisor Bichteman mentioned there is no information yet on the origin of the Museum.

PROPOSED RESOLUTION TO ESTABLISH RESERVE FUND-WATER DISTRICT

Supervisor Bichteman read the proposed resolution (Res. 2021-03-16-A2) to allocate funds for the Water District which accompanies the proposed resolution to establish the fund.

A resident expressed concern for transferring such a large amount of money in regards to repayment of the loan to the Town and issues that still need repair. Mr. Bichteman gave some history of the Water District funds and what is owed to the Town. He indicated that \$44,000.00 represents approximately \$3,500.00 a year of money that was saved from years that the Water District didn't have to make any major repairs. The Water District is self-sufficient.

Mr. Bichteman indicated the only change to the proposed resolution to establish the Water District fund was to add in the wording to "accumulate moneys from the Water District Budget" in paragraph four (4) below. Councilman Kryzak made a motion to adopt the following resolution:

Town of Westerlo

RESOLUTION 2021-03-16-A1

To Establish a Repair Reserve Fund to be Known as the "Town of Westerlo Water District Repair Reserve Fund"

WHEREAS, pursuant to Section 6-d of the New York State General Municipal Law, the Town of Westerlo is authorized to establish, fund and make use of a Reserve Fund for repairs of capital improvements or equipment, which repairs are of a type not recurring annually or at shorter intervals; and

WHEREAS, pursuant to section 6-c of the General Municipal Law, "capital improvement" includes, but is not limited to, "any physical public betterment or improvement" and "equipment" includes any equipment for which a period of probable usefulness has been provided by law, and

WHEREAS, the Town Board finds that it is prudent and in the best interest of the Town to set aside funds to be used in the event substantial qualifying and non-routine repairs should be necessary.

NOW THEREFORE BE IT RESOLVED, that pursuant to Section 6-d of the General Municipal Law, there is hereby established a repair reserve fund to be known as the "Town of Westerlo Water District Repair Reserve Fund" (hereinafter "Water District Repair Reserve Fund"). The purpose of this Water District Repair Reserve Fund is to accumulate moneys from the Water District Budget to finance the cost of repairs of a type not recurring annually or at shorter intervals, which includes such repairs made in relation to any physical public betterment or improvement, and any other repair for which funds may lawfully be expended pursuant to section 6-d of the General Municipal Law; and

BE IT RESOLVED, that the Town Board is authorized to make use of funds in the Repair Reserve Fund to the full extent provided by law, including the use of such funds in the case of emergency, subject to the repayment requirements of emergency expenditures and other provisions of section 6-d of the

General Municipal Law, and for the appropriation of such funds to a capital reserve fund or a contingency and tax stabilization reserve fund; and

BE IT RESOLVED, that the Town Supervisor, as chief fiscal officer, is hereby directed to deposit and secure the moneys of this Water District Repair Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Town Supervisor may invest the moneys in the Water District Repair Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Westerlo. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The Town Supervisor shall account for the Water District Repair Reserve Fund in a manner which maintains the separate identity of the Water District Repair Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Water District Repair Reserve Fund; and

BE IT RESOLVED, that except as otherwise provided by law, expenditures from this Water District Repair Reserve Fund shall be made only for the purpose for which the Water District Repair Reserve Fund is established. No expenditure shall be made from this Water District Repair Reserve Fund without the approval of the Town Board and such additional actions or proceedings as may be required by Section 6-d of the General Municipal Law or any other law.

Councilman Boone seconded the motion. A vote resulted as follows:

AYES: Councilman Kryzak, Councilman Boone, Supervisor Bichteman,
Councilwoman Burnside

NAYS: Councilman Filkins

RESOLUTION # 42 -2021 was duly adopted.

PROPOSED RESOLUTION TO ESTABLISH RESERVE FUND-HIGHWAY

Supervisor Bichteman read proposed resolution (Res. 2021-03-16-B2) to allocate funds for the Highway Department that accompanies the proposed resolution to establish the fund (Res. 2021-03-16-B1). Mrs. Verch wondered if the Highway Superintendent was apprised of the monies and what is being recommended in the resolution. Supervisor Bichteman responded that he has been working with Mr. Ostrander.

Mr. Bichteman indicated the only change to the proposed resolution to establish the Highway Department fund was to add in the wording to “accumulate moneys from the Highway Department Budget” in paragraph four (4) below. Supervisor Bichteman made a motion to adopt the following resolution:

Town of Westerlo

RESOLUTION 2021-03-16-B1

To Establish a Repair Reserve Fund to be Known as the “Town of Westerlo Highway Department Repair Reserve Fund”

WHEREAS, pursuant to Section 6-d of the New York State General Municipal Law, the Town of Westerlo is authorized to establish, fund and make use of a Reserve Fund for repairs of capital improvements or equipment, which repairs are of a type not recurring annually or at shorter intervals; and

WHEREAS, pursuant to section 6-c of the General Municipal Law, “capital improvement” includes, but is not limited to, “any physical public betterment or improvement” and “equipment” includes any equipment for which a period of probable usefulness has been provided by law, and

WHEREAS, the Town Board finds that it is prudent and in the best interest of the Town to set aside funds to be used in the event substantial qualifying and non-routine repairs should be necessary.

NOW THEREFORE BE IT RESOLVED, that pursuant to Section 6-d of the General Municipal Law, there is hereby established a repair reserve fund to be known as the “Town of Westerlo Highway Department Repair Reserve Fund” (hereinafter “Highway Department Repair Reserve Fund”). The purpose of this Highway Department Repair Reserve Fund is to accumulate moneys from the Highway Department Budget to finance the cost of repairs of a type not recurring annually or at shorter intervals, which includes such repairs made in relation to any physical public betterment or improvement, and any other repair for which funds may lawfully be expended pursuant to section 6-d of the General Municipal Law; and

BE IT RESOLVED, that the Town Board is authorized to make use of funds in the Repair Reserve Fund to the full extent provided by law, including the use of such funds in the case of emergency, subject to the repayment requirements of emergency expenditures and other provisions of section 6-d of the General Municipal Law, and for the appropriation of such funds to a capital reserve fund or a contingency and tax stabilization reserve fund; and

BE IT RESOLVED, that the Town Supervisor, as chief fiscal officer, is hereby directed to deposit and secure the moneys of this Highway Department Repair Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Town Supervisor may invest the moneys in the Highway Department Repair Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Westerlo. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The Town Supervisor shall account for the Highway Department Repair Reserve Fund in a manner which maintains the separate identity of the Highway Department Repair Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and

the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Highway Department Repair Reserve Fund; and

BE IT RESOLVED, that except as otherwise provided by law, expenditures from this Highway Department Repair Reserve Fund shall be made only for the purpose for which the Highway Department Repair Reserve Fund is established. No expenditure shall be made from this Highway Department Repair Reserve Fund without the approval of the Town Board and such additional actions or proceedings as may be required by Section 6-d of the General Municipal Law or any other law.

Councilwoman Burnside seconded the motion. A vote resulted as follows:

AYES: Councilman Kryzak, Councilman Boone, Supervisor Bichteman,
Councilwoman Burnside, Councilman Filkins

NAYS: None

RESOLUTION # 43 -2021 was duly adopted.

Mr. Bichteman explained that both of the above resolutions are subject to permissive referendum.

PROPOSED RESOLUTION TO ALLOCATE FUNDS-HIGHWAY DEPARTMENT

Supervisor Bichteman made a motion to adopt the following resolution:

Town of Westerlo RESOLUTION 2021-03-16-B2

To Transfer and Allocate Funds to the Town of Westerlo Highway Department Repair Reserve Fund

WHEREAS, pursuant to Section 6-d of the New York State General Municipal Law, the Town of Westerlo established a Reserve Fund for repairs of capital improvements or equipment, known as the Town of Westerlo Highway Department Repair Reserve Fund ("Highway Department Repair Reserve Fund") through Board Resolution 2021-03-B1; and

WHEREAS, the Town Board finds that it is prudent and in the best interest of the Town to set aside funds to be used in the event substantial qualifying and non-routine repairs should be necessary.

NOW THEREFORE BE IT RESOLVED, that the Town Supervisor, as chief fiscal officer, is hereby directed to transfer, deposit and secure \$10,000.00 of 2021 appropriations (Capital Outlay DA5130.21) to the Highway Department Repair Reserve Fund immediately and further transfer fifty percent (50%) of any unused budget money from the same appropriation annually at the end of the year; and

BE IT RESOLVED, that **except as otherwise provided by law, expenditures from this** Highway Department Repair Reserve Fund **are subject to the restrictions and purpose for which the** Highway Department Repair Reserve Fund was established as set forth in Board Resolution 2021-03-B1.

Councilman Kryzak seconded the motion. A vote resulted as follows:

AYES: Councilman Kryzak, Councilman Boone, Supervisor Bichteman,
Councilwoman Burnside, Councilman Filkins

NAYS: None

RESOLUTION # 44 -2021 was duly adopted.

PROPOSED RESOLUTION TO ALLOCATE FUNDS-WATER DISTRICT

Before passing the proposed resolution to transfer and allocate funds to the Water District repair fund, Councilman Boone wondered if the Town Board saw any benefit in reevaluating the amount proposed to be transferred. Councilwoman Burnside agreed. Mr. Bichteman advised that in the event the Water District account runs dry, the Town will end up paying; the Water District is the Town of Westerlo. He explained that the Town mismanaged the Water District in its inception creating a \$60,000.00 on paper debt. The Water District with the cooperation of the health department has given them time to secure grants however grants will most likely require a 25% contribution. He indicated that \$9,000.00 will remain in the regular Water District fund in case of an emergency. Supervisor Bichteman made a motion to adopt the following resolution:

Town of Westerlo

RESOLUTION 2021-03-16-A2

To Transfer and Allocate Funds to the

Town of Westerlo Water District Repair Reserve Fund

WHEREAS, pursuant to Section 6-d of the New York State General Municipal Law, the Town of Westerlo established a Reserve Fund for repairs of capital improvements or equipment, known as the Town of Westerlo Water District Repair Reserve Fund ("Water District Repair Reserve Fund") through Board Resolution 2021-03-A1; and

WHEREAS, the Town Board finds that it is prudent and in the best interest of the Town to set aside funds to be used in the event substantial qualifying and non-routine repairs should be necessary.

NOW THEREFORE BE IT RESOLVED, that the Town Supervisor, as chief fiscal officer, is hereby directed to transfer, deposit and secure \$35,000.00 of 2021 appropriations (WDMRIF) to the Water

District Repair Reserve Fund immediately and further all unused budget money from the same appropriation annually at the end of the year; and

BE IT RESOLVED, that **except as otherwise provided by law, expenditures from this** Water District Repair Reserve Fund **are subject to the restrictions and purpose for which the** Water District Repair Reserve Fund was established as set forth in Board Resolution 2021-03-A1.

Councilman Kryzak seconded the motion. A vote resulted as follows:

AYES: Councilman Kryzak, Councilman Boone, Supervisor Bichteman

NAYS: Councilwoman Burnside, Councilman Filkins

RESOLUTION # 45 -2021 was duly adopted.

NEW BUSINESS

COSTANZA PILOT AMENDMENT RESOLUTION

Supervisor Bichteman advised that after investigating the Costanza PILOT agreement, there was an error made with the school district rates in the appendix; the town amount is unchanged. An amendment needs to be made to change the language. Councilman Kryzak made a motion to adopt the following resolution:

WHEREAS: The Costanza PILOT agreement has been amended to correct the appendix of the document for the school district, be it hereby

RESOLVED: the Town Board authorizes the Supervisor to sign the amended Costanza PILOT agreement.

Councilman Boone seconded the motion. A vote resulted as follows:

AYES: Councilman Kryzak, Councilman Boone, Supervisor Bichteman,
Councilwoman Burnside, Councilman Filkins

NAYS: None

RESOLUTION # 46 -2021 was duly adopted.

COVID VACCINATIONS-TOWN EMPLOYEES

Supervisor Bichteman indicated that Town employees are eligible for the COVID vaccine and all departments and elected officials have been contacted. He explained that back when the Supervisor originally declared the emergency, Town employees who contracted COVID were paid without any deduction from their personal or sick time. He asked the Town Board about setting a policy going forward. Councilwoman Burnside did not believe employees should be penalized if they are not vaccinated and get sick. She did not believe employees even had to disclose whether or not they had the vaccination. Supervisor Bichteman and Councilman Kryzak indicated that down the road, it could be handled like a normal sickness. Discussion continued. No decisions were made. Supervisor Bichteman will continue the normal policy.

INCOMING MAIL

Supervisor Bichteman asked that all mail addressed to the Supervisor, Assessor, Code Enforcement Officer (CEO) or marked confidential, private or personal be forwarded to the Supervisor's office where they will open, date stamp and distribute. He believed the documents received in the Assessor and CEO offices are sensitive and should be date stamped.

Councilwoman Burnside asked why anyone is opening the mail for those offices when they work weekly. Supervisor Bichteman advised that currently mail goes through the Town Clerk's office where some mail is date stamped and some is not. He indicated that the Town Clerk is the receiver of the mail in general. Town Clerk Weaver clarified that all incoming mail is date stamped on the envelope. Planning Board Chairperson Verch mentioned that when mail comes in for her it is date stamped and the Town Clerk or Deputy usually call her to let her know something came in. Councilman Boone believed when mail comes in, it gets date stamped and put in the mail boxes for the department where it then becomes the addressed party's responsibility. He indicated the Town Clerk's office has the right to do as they see fit with their mail and is not the responsibility of any other office. Councilman Filkins suggested that the departments the mail is addressed to should be date stamping the contents when they receive it.

BRC member Laub believed the envelope should be stamped when it is received by the Town Clerk's office and then the recipient should date stamp the contents on the day, they looked at it. He did not believe it was a good idea for the Supervisor's office to open mail that is marked "personal" it should be routed to the person to whom it's addressed. Councilman Boone agreed and added that mail was recently delivered to the Town Hall that he was expecting and the Town Clerk contacted him and disseminated it to the Town Board per his request. Councilman Kryzak believed by having the recipient date stamp contents that puts the liability and the accountability on them. Supervisor Bichteman will order more date stampers.

TOWN HALL OFFICE SPACE

Supervisor Bichteman advised that the Town Clerk's office does not have enough room in it and the space doesn't promote social distancing. He plans to move the CEO in with the Assessor and remove the partition between the Town Clerk and CEO offices to create some more space. Funds will come from the building budget.

ZONING DEVELOPMENT FOR SOLAR WIND ENERGY SUB COMMITTEE

Supervisor Bichteman believed it was important to have a two member Town Board committee to work with Barton and Loguidice on an outline for the renewables section of the zoning law. Mr. Bichteman and Councilman Kryzak have volunteered to work on this committee and will provide a monthly report to the Town Board. In September of 2020, the Town Board received a quote for budget purposes from Barton and Loguidice of \$11,100.00 for their help with this process. Mr. Bichteman is requesting the Board to allow him to enter into agreement with Barton & Loguidice for \$11,100.00 to create the wind and solar energy section of the zoning law. Supervisor Bichteman indicated the Town Attorney will assist the consultant and committee as needed.

Councilwoman Burnside wondered if the committee should also include a resident or a member of either the Zoning or Planning Board. Supervisor Bichteman didn't believe it was a good idea to include someone from the Planning Board because they have a position already and there should be an unbiased opinion but had no issue with having another volunteer. Councilwoman Burnside inquired whether or not it was biased to include Barton & Loguidice

since they helped with the Comprehensive Plan; Supervisor Bichteman believed since they are most familiar with the project, they were the best. The consultant suggested only a two-member committee so it could meet frequently. Mr. Bichteman believed Barton and Loguidice was looking to amend the current zoning law and to take the sections that are still appropriate within the law and combine with the newer sections of the Comprehensive Plan recommendations and refine into a solid document. Mr. Voss indicated to Mr. Bichteman that the committee should be constructed of totally independent thinking people who are not involved in the process, people who are not pro or against energy.

A resident suggested reaching out to Albany County for assistance.

BRC member Leonard Laub volunteered for this committee.

Mrs. Verch wondered if Supervisor Bichteman and Councilman Kryzak would be recusing themselves from the vote since they would be the ones doing it. Supervisor Bichteman didn't believe it was a conflict and no different than the Town Board investigating health insurance and then voting on it. Councilman Kryzak made a motion to adopt the following resolution:

- WHEREAS:** The Town of Westerlo needs to enter into contract with Barton and Loguidice to assist the Town with amending the current zoning law, and
- WHEREAS:** The Town Board must create a three-member committee to assist Barton and Loguidice, be it hereby
- RESOLVED:** The Town Board authorizes the Supervisor to enter into contract with Barton and Loguidice, and be it further
- RESOLVED:** The Town Board appoints a three-member committee to work with Barton and Loguidice to develop the zoning law and to report to the Town Board. The committee members are Supervisor Bichteman, Councilman Kryzak and Leonard Laub.

Councilwoman Burnside seconded the motion. A vote resulted as follows:

AYES: Councilman Kryzak, Councilman Boone, Supervisor Bichteman,
Councilwoman Burnside, Councilman Filkins

NAYS: None

RESOLUTION # 47 -2021 was duly adopted.

EXTRA REVENUE FROM MORTGAGE TAX

Judge Robert Carl reported to Mr. Bichteman that the State of New York has decided that under chapter 76 of 2021 law, that the DMV and justices who administer rules and regulations, will take no further action as of March 10th regarding suspensions of licenses or privilege to operate a motor vehicle from failure to pay a fine, penalty, mandatory surcharge or related fee issued pursuant to vehicle and traffic law. Right now, there are 70 cases still on the docket which works out to be about \$9,000 in revenue that the state is taking away from the Town. Mr. Carl forecasted that by year end, the total ramifications of this law might be roughly \$29,893.00.

PUBLIC COMMENT

A resident inquired if the Town Board has heard of any COVID relief money for the Town. Supervisor Bichteman didn't want to get anyone's hopes up, but he received two emails that the Town could expect to receive COVID relief money somewhere between \$350,000-\$600,000 but he is unsure what the amount will actually be or how much can be spent in what fiscal year. He will keep everyone informed.

Mrs. Verch commended the Town Clerk and her office for all the hard work in notifying residents of the COVID-19 vaccination clinic in Rensselaerville.

EXECUTIVE SESSION

Councilman Kryzak made a motion to enter into executive session at 9:56pm for the purpose of interviewing candidates for the Assessor position. Councilwoman Burnside seconded the motion, all in favor motion carried.

Councilman Boone made a motion to return from executive session at 10:39pm. Councilman Kryzak seconded, all in favor motion carried.

ADJOURNMENT OF MEETING

Councilwoman Burnside made a motion to adjourn the Town Board meeting. Councilman Kryzak seconded; all in favor motion carried. Meeting adjourned at 10:40pm.

Respectfully Submitted,

Karla J. Weaver