

**TOWN OF WESTERLO
TOWN BOARD MEETING OF
TUESDAY, JANUARY 18, 2022**

The Town of Westerlo Town Board held a Town Board meeting on Tuesday, January 18, 2022 at the Richard H. Rapp Municipal Building located at 933 County Route 401, Westerlo, NY 12193. Supervisor Kryzak opened the meeting at 6:00 PM with the Pledge of Allegiance to the Flag.

Attending were: Supervisor Matthew Kryzak
 Councilman Joshua Beers
 Councilwoman Amie L. Burnside (left early)
 Councilwoman Lorraine Pecylak

Also attending were: Town Attorney George McHugh, Highway Superintendent Jody Ostrander, Library President Maureen Sikule and Treasurer Robert Wilcox, Planning Board Chair Beau Loendorf and Member William Hall, Museum Board Members Palma Schloer and Betty Filkins, previous Town Board Members Joseph Boone and Richard Filkins, Town Clerk Karla Weaver and approximately one resident.

MOTION TO OPEN MEETING

Councilman Burnside made a motion to open the Town Board meeting. Councilwoman Pecylak seconded; all in favor motion carried.

TOWN BOARD MINUTES

Councilwoman Burnside made a motion to approve the meeting minutes of December 21, 2021, December 28, 2021 and January 4, 2022. Councilman Beers seconded; all in favor motion carried.

TOWN CLERK REPORT (DECEMBER 2021 & ANNUAL REPORT FOR 2021)

Town Clerk Weaver reviewed some highlights from the December 2021 and 2021 Annual Reports as submitted. Councilwoman Pecylak made a motion to accept the Town Clerk report for December 2021 and the Town Clerk's Annual Report for 2021 as submitted. Councilwoman Burnside seconded; all in favor motion carried.

BUDGET AMENDMENTS (2021 & 2022)

Supervisor Kryzak read and made a motion to adopt the following resolution:

2021 Budget Amendments/ January '22

WHEREAS, the Chief Fiscal Officer has determined that in order to maintain proper balances within various accounts the following transfers are necessary for the Budget Year 2021.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Westerlo does hereby authorize Supervisor Matthew Kryzak to transfer the following funds:

Correction to Amendment to the 2021 Budget / December

\$2000.00 From A1620.11 Building Salary to A1420.1 Law Salary

Interfund Transfers

Fund and Line from	Amount	Fund and Line to
A1620.43 Building-Office Supplies	\$30.99	SW8330.46 Water – Office Supplies (V#526)

General Fund

\$410.00	From	A1320.43 Audit Court	To	A1320.41 AUD
\$950.00	From	A1440.41 Engineering Services	To	A1355.11 Assessor Salary
\$360.00	From	A1410.13 Deputy Clerk II	To	A1410.14 Deputy clerk III
\$320.00	From	A1410.23 Clerk Furniture	To	A1410.25 Clerk Office
\$2300.00	From	A1620.46 Central Hudson	To	A1620.42 Heating
\$140.00	From	A1620.55 Verizon	To	A1620.59 First Aide
\$30.00	From	A1440.41 Engineering Services	To	A1920.41 Municipal Dues
\$1100.00	From	A7110.2 Parks Equipment	To	A7110.43 Parks Repairs

Appropriation coding correction for 2021

Voucher #576 From A1620.43 to A1410.25

Highway Fund

\$6,500.00	From	DA5142.41 Sand/Salt	To	DA5130.41 Parts
\$13,400.00	From	A5142.41 Sand/Salt	To	DA5142.11 Snow removal Salary

Appropriation coding correction for 2021

Voucher #502 From DA5130.4 to DA5130.43

Voucher #603 From DA5130.4 to DA5130.43

Voucher #619 From DA5130.4 to DA5130.41

Councilwoman Burnside seconded the motion; a vote resulted as follows:

AYES: Supervisor Kryzak, and Councilman Beers, Councilwoman Burnside,
Councilwoman Pecylak

NAYS: None.

RESOLUTION # 22 - 2022 was thereby duly adopted.

Supervisor Kryzak read and made a motion to adopt the following resolution:

2022 Budget Amendments / January

WHEREAS, the Chief Fiscal Officer has determined that in order to maintain proper balances within various accounts the following transfers are necessary for the Budget Year 2022.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Westerlo does hereby authorize Supervisor Matthew Kryzak to make the following changes to the 2022 Budget:

For the Budget to match QuickBooks, the follow Appropriation codes need to be recoded.

<u>General Fund</u>		<u>Lighting Fund</u>	
From	To	From	To
A1420.21	A1410.25	SL5182.41	SL5182.42
A1420.22	A1410.23	SL5182.42	SL5182.43
A1620.56	A1620.59		

Create Appropriation A1220.43 Training \$500 funded From A1990.4 Contingency Line

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Westerlo does hereby authorize Supervisor Matthew Kryzak to increase the following appropriations from DA Fund balance.

\$47,267.00 DA5130.22 Capital Equipment Purchase

Councilwoman Burnside seconded the motion; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Beers, Councilwoman Burnside,
Councilwoman Pecylak

NAYS: None.

RESOLUTION # 23 - 2022 was thereby duly adopted.

PAYMENT OF MONTHLY BILLS (DECEMBER 2021 & JANUARY 2022)

Councilwoman Burnside made a motion to adopt the following resolution:

WHEREAS: the Town Board has audited the monthly bills, be it hereby

RESOLVED: the following 2021 bills be paid Voucher # 651 through Voucher # 673 in the amount of \$15,420.04, be it further

RESOLVED: the following January 2022 bills be paid Voucher # 1 through Voucher # 31 in the amount of \$229,993.55.

Councilman Beers seconded the motion, a vote resulted as follows:

AYES: Councilman Beers, Councilwoman Pecylak, Councilwoman Burnside,
Supervisor Kryzak

NAYS: None

RESOLUTION # 24 - 2022 was thereby duly adopted.

INVESTMENT REPORT (DECEMBER 2021)

Supervisor Kryzak advised that the Town earned \$227.78 in interest for the month of December with the Bank of Greene County. No interest was earned with NYCLASS. Councilman Beers made a motion to accept the Investment Report for December 2021. Councilwoman Pecylak seconded; all in favor motion carried.

SUPERVISOR REPORT (DECEMBER 2021 & ANNUAL 2021)

Supervisor Kryzak reviewed the Supervisor's report for December/Annual report for 2021. Councilwoman Burnside made a motion to approve the Supervisor's report for December 2021 and annual report for 2021. Councilwoman Pecylak seconded; all in favor motion carried.

COMMITTEE REPORT'S

PLANNING BOARD REPORT

Planning Board Chairman Beau Loendorf mentioned that William Hall was appointed to the Planning Board so they now have a full Board again. No new applications have been received; they are still working on the Carkner Special Use application.

LIBRARY REPORT

The Library Treasurer Robert Wilcox gave a brief report on the library. The library created a survey that is available locally and online.

HOMETOWN HEROES

Hometown Heroes Committee Member Lisa DeGroff reported that the closing ceremony was held at the Baptist Church in November where they had over 180 people attend. She mentioned banners could be picked up at the Town Hall. She explained how to obtain a banner and advised if there are people who can't afford one, they should still contact Councilwoman Burnside as they do not want anyone going without. She also reported they are looking for donations. Meetings are held at the Town Hall on the last Thursday of the month at 6pm. The website has also been updated to include a Hometown Heroes page where residents can find photos of veterans and forms.

APPROVAL OF REPORTS

Supervisor Kryzak made a motion to accept the reports for December 2021 as read/submitted. Councilman Beers seconded; all in favor motion carried. (Additional reports attached.)

OLD BUSINESS

PROPOSED LOCAL LAW TO AMEND LOCAL LAW #1 OF 1989- MODIFY DEFINITIONS OF MAJOR AND MINOR SUBDIVISIONS

In regards to the proposed Local Law to Amend Local Law #1 of 1989, Attorney McHugh advised, he wanted to see what the Board intended to do regarding potentially codifying laws

which was on tonight's agenda. Supervisor Kryzak wasn't planning to pass a resolution this evening to codify laws; he believed he needed to get another quote due to the procurement policy; Mr. McHugh did not believe that was necessary advising it would fall under professional services. Town Clerk Weaver did not believe there were other companies to consult with.

EMPLOYEE HANDBOOK UPDATES

The draft employee handbook is still in the hands of Marshall & Sterling.

NYSLRS

Town Clerk Weaver advised NYSLRS is only on the agenda as a placeholder. At this time, she is still collecting information from employees regarding their Record of Activity. She hopes to have it ready for the Town Board to pass at the February meeting.

NEW BUSINESS

RESOLUTION- EXECUTIVE ORDER REGARDING RENEWAL REQUIREMENTS FOR AGED AND LOW-INCOME DISABILITY EXEMPTIONS

Supervisor Kryzak advised the following proposed resolution is based on an executive order from the Governor in regards to renewal requirements for AGED and Low-Income Disability exemptions. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: on December 26, 2021, Governor Kathy Hochul issued Executive Order No. 11, declaring a State disaster emergency for the entire State of New York due to the COVID-19 pandemic; and

WHEREAS: this State disaster emergency has resulted in limited hours in municipal offices in the Town of Westerlo and rendered senior citizens and individuals with disabilities residing in the Town of Westerlo homebound. These factors combined have made it difficult, if not impossible, for many in these populations to file their real property tax exemption applications in person and many, further, lack the ability to file such applications online; and

WHEREAS: in recognition of the above problems caused by the pandemic, Governor Hochul issued Executive Order No. 11.1 on December 26, 2021, thereby extending Executive Order No. 11. This extension of the Governor's Executive Order modifies subdivisions 7, 7-a and 8 of section 459-c of the Real Property Tax Law and subdivisions 5, 5-a, 5-b, 5-c and 6 of section 467 of the Real Property Tax Law, the effect of which permits the governing body of an assessing unit (i.e., the Town Board of the Town of Westerlo) to adopt a Resolution directing the Assessor to grant exemptions on the 2022 assessment roll to all property owners who received such exemptions on the 2021 assessment roll (i.e., senior citizens and individuals with disabilities with limited income), thereby dispensing with the need for such persons to file renewal applications to

request such exemptions, and further dispensing with the requirement that assessors mail renewal applications to such persons; and

WHEREAS: Executive Order 11.1 further allows the governing body of said assessing unit, in any such Resolution, at its option, to include procedures by which its Town Assessor may require a renewal application to be filed if he or she has reason to believe that an owner who qualified for the exemption on the 2021 assessment roll may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner or died; and

WHEREAS: pursuant to said Executive Order, the Town Board of the Town of Westerlo wishes to adopt such Resolution directing the Town Assessor of the Town of Westerlo to grant exemptions on the 2022 assessment roll to all eligible senior citizens and individuals with disabilities with limited income, and granting the Town Assessor of the Town of Westerlo the authority to require renewal applications for due cause, as discussed above, utilizing procedures outlined below; therefore be it

RESOLVED: pursuant to the authority granted by Executive Order No. 11.1, issued by the Governor of the State of New York, that the Town Board of the Town of Westerlo hereby directs the Town Assessor of the Town of Westerlo to:

1. Grant exemptions on the 2022 assessment roll to all individuals who received the senior exemption on the 2021 assessment roll and all individuals who received the exemption on the 2021 assessment roll because they were recognized as a person with disabilities and limited income, thereby dispensing with the need for any such individuals to file renewal applications for such exemptions, except that;

2. The Town Assessor may, in his or her sole discretion, require a renewal application to be timely filed with his or her office if they have reason to believe that any such individual, who qualified for the aforementioned exemption on the 2021 assessment roll, may have since changed their primary residence, added another owner to the deed for the relevant property, transferred such property to a new owner or died. If the Town Assessor requires such renewal application be filed, he or she shall notify the owner of the subject property of such requirement by regular mail, with such notice shall containing instructions on how to file the renewal application. Said renewal application may be returned by mail or by making an appointment to drop same off at the Town Assessor's office, 933 County Route 401, Westerlo, NY 12193.

Seconded by Councilwoman Pecylak; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilwoman Pecylak, Councilwoman Burnside,
Councilman Beers

NAYS: None

RESOLUTION # 25 of 2022 was thereby duly adopted.

Mr. Kryzak indicated the Assessor has already mailed out letters to eligible residents to apply for the enhanced STAR. Applications are due by March 1st.

ADVERTISING FOR VACANCIES ON TOWN BOARD & ZBA

Supervisor Kryzak mentioned there are vacancies on the Town Board and ZBA and the Town will need to advertise for those positions. The Town Clerk mentioned setting a date and time to have applications due by and ultimately, the Town Board decided on February 11th at noon. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: There are vacancies on the Town Board and Zoning Board of Appeals due to the unexpired term of previous Town Councilman Kryzak and the resignation of the Zoning Board of Appeals Chairperson Henck, be it hereby

RESOLVED: The Town Board authorizes the Town Clerk to advertise the vacancies on the Town Board and ZBA in the newspaper for 2 weeks with a deadline for applications to be submitted to the Town Clerk by noon on February 11th.

Seconded by Councilman Beers; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Beers, Councilwoman Pecylak

NAYS: None

RESOLUTION # 26 of 2022 was thereby duly adopted.

GENERAL CODE PROPOSAL

Supervisor Kryzak advised that General Code provided a proposal to review the Town's laws and codify them into a book, laws will also be available on the Town's website. The proposed cost is \$10,995.00. He explained that a planning and cost code line in the budget was created specifically for items like this. The Town Clerk advised not all of the cost will be due in 2022, it will be spread out over a few years. Mr. McHugh also mentioned they will leave room for expansion for future laws passed. As you pass local laws, you turn them in for them to update. You can plan for the cost in the budget moving forward. Mr. Kryzak expressed concern, not wanting to violate the procurement policy. Mr. McHugh will research if there are any other companies that codify laws and will let the Supervisor know. He also indicated that as the laws are codified, they will make recommendations and the Town Board may need to pass local laws to make it up to date. They will also work with Department of State to make sure the laws were actually filed. Before it is complete, the Town Board will actually have to adopt it. General Code guarantees it doesn't violate any laws at the state or federal level and will advise of any gaps or weaknesses.

A resident questioned if there was a liability to the Town to not codify laws. Mr. McHugh responded that the liability issue is valid.

CENTRAL HUDSON/NEXAMP BILLING ISSUES

The Town Clerk indicated her office is dealing with Central Hudson billing issues which also effects Nexamp bills. Some of the bills the Town has received from Central Hudson are missing or duplicated, which has been an ongoing issue since July. After many hours attempting to get it resolved, she has held Central Hudson bills from being paid as she hasn't received a response. It is time consuming reviewing the Central Hudson and Nexamp bills for accuracy and she doesn't feel Nexamp is saving the Town the money that was once expected. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: Due to billing issues with Central Hudson which effects Nexamp, and
WHEREAS: Nexamp is not saving the Town as much money as expected, be it hereby
RESOLVED: The Town Board agrees to discontinue Nexamp services for the Town of Westerlo accounts.

Seconded by Councilwoman Pecylak; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Beers, Councilwoman Pecylak

NAYS: None

RESOLUTION # 27 of 2022 was thereby duly adopted.

Discussion continued with arguments from the public for and against doing away with Nexamp.

LIBRARY BUDGET

At the Organizational meeting in January, there was discussion regarding rates for the library clerks. Mrs. Sikule went back to the Library Board who essentially would like the Town Board to approve their proposed revised rates for 2022 which should be made retroactive to 1/17/2022. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: The Library Board met and are requesting that the Town Board adopt new rates for the Library Clerks, be it hereby
RESOLVED: The Town Board approves the following rates for the Library: Library Director \$19.50/hr and Clerks 1, 2 & 3 to receive \$15.00/hr, all made retroactive to 1/17/2022.

Seconded by Councilman Beers; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Beers, Councilwoman Pecylak

NAYS: None

RESOLUTION # 28 of 2022 was thereby duly adopted.

AMMENDMENT TO RESOLUTION # 20-2022 BRC APPOINTMENT

Mr. Kryzak advised a correction has to be made to the Organizational minutes of 1/4/2022. Eric Markson is no longer on the BRC and therefore needs to be removed from Resolution # 20-2022. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: Resolution #20-2022 from the 1/4/2022 Organizational minutes need to be amended, be it hereby

RESOLVED: The Town Board amends the minutes to remove Eric Markson as a member of the BRC which will result in a vacancy.

Seconded by Councilwoman Pecylak; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Beers, Councilwoman Pecylak

NAYS: None

RESOLUTION # 29 of 2022 was thereby duly adopted.

EMAILS FOR COMMITTEE MEMBERS

The Town Clerk explained that additional email addresses need to be set up for Committee members. Emails are subject to FOIL and Committee members need to use town created email addresses for this purpose. The current email company the Town uses costs money so it was suggested to use Gmail for these committees as a cost savings. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: Town emails need to be set up for Committee members in order for them to conduct Town business, be it hereby

RESOLVED: The Town Board authorizes the Town Clerk to set up Gmail accounts for Committee members at her discretion.

Seconded by Councilman Beers; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Beers, Councilwoman Pecylak

NAYS: None

RESOLUTION # 30 of 2022 was thereby duly adopted.

A resident suggested the emails be set up generically; Town Clerk Weaver indicated that was her idea as well.

TOWN NEWSLETTER

Mr. Kryzak advised that Betty Filkins and Lisa DeGroff did a lot of the legwork on creating the first Town newsletter which gives updates on what's going on in Town. This is expected to be available quarterly on the Town website, at the Library, churches, etc. Mrs. DeGroff advised the newsletter has the ability to be mailed as well. March 10th is the deadline for the spring newsletter. She also believed the Town Hall should entertain purchasing a few publisher licenses. Supervisor Kryzak made a motion to approve this quarter's newsletter. Councilwoman Pecylak seconded; motion carried by those present.

NEWSLETTER COMMITTEE APPOINTMENTS

A newsletter committee needs to be established. Members to date are Karla Weaver, Matt Kryzak, Betty Filkins, Lisa DeGroff and Palma Schloer. Other members are welcome.

Terms were discussed and it was decided to begin with a 1-year term for now to see how it goes. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: It was suggested that a Town Newsletter be created and available to the public every quarter; be it hereby

RESOLVED: The Town Board appoints Karla Weaver, Matt Kryzak, Betty Filkins, Lisa DeGroff and Palma Schloer as Newsletter Committee Members to a one (1) year term set to expire 12/31/2022.

Seconded by Councilman Beers; a vote resulted as follows

AYES: Supervisor Kryzak, Councilman Beers, Councilwoman Pecylak

NAYS: None

RESOLUTION # 31 of 2022 was thereby duly adopted.

SHARED SERVICES AGREEMENT WITH RENSSELAERVILLE FOR SENIOR CAR

Supervisor Kryzak read the proposed agreement for Shared Car Services between the Town of Rensselaerville and the Town of Westerlo. Attorney McHugh wondered who's in charge of assigning the drivers, confirming they have licenses and liability insurance on the vehicle. The Town Clerk for the Town of Rensselaerville is in charge of the drivers; however, Mr. McHugh indicated it doesn't say that in the document. As for the insurance, Mr. Kryzak believed the Town of Rensselaerville handled that as well. Mr. McHugh would like the documents to include those items. Mr. McHugh will contact the Town of Rensselaerville's attorney regarding these items. Mr. McHugh also questioned if a livery license was required. This topic was tabled.

UTILITY REPAIR CREW BID

The Town Clerk advised the Town needs to advertise for bids for an emergency utility repair crew. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: The Utility Repair Crew contract has expired, be it hereby

RESOLVED: the Town Board authorizes the Supervisor to Bid the Utility Repair Crew contract on behalf of the Town of Westerlo for the town and Westerlo Water Dist. No 1 for the year 2022.

Seconded by Councilman Beers; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Beers, Councilwoman Pecylak

NAYS: None

RESOLUTION # 32 of 2022 was thereby duly adopted.

PUBLIC COMMENT

A resident asked if the Town can post speed limit signs. The Attorney advised that only a town of the first class can do that since they have over 10,000 residents. Since the Town of Westerlo is not large enough, it is considered a town of the second class and therefore cannot post speed limit signs.

Another resident asked about a digital sign for the front of the Town Hall. Supervisor Kryzak indicated the Town needs to go to the Planning Board to make sure it doesn't violate any laws.

Previous Town Board Member Joseph Boone wondered how the vacancy on the Town Board would be handled. Mr. Kryzak indicated the Town will be advertising for the position as well as the vacancy on the ZBA. Any eligible resident can apply and interview for the positions. Applications need to be submitted by noon on February 11th.

ADJORNMENT OF MEETING

With there being no further discussion, Councilwoman Pecylak made a motion to close the Town Board meeting. Supervisor Kryzak seconded; motion carried by those present. Meeting adjourned at 7:52pm.

Respectfully submitted,

Karla Weaver
Town Clerk

*Westerlo Heritage Museum
Report to Town Board
2021 Fourth Quarter report*

The Museum board continues to meet monthly. We did not meet in November as it was a Holiday. We continue to look for new board members.

The Museum has been open the first Saturday of the month for the months of October, and November. The museum was closed in December.

The museum had a display of antique Christmas ornaments at the Tree Lighting Ceremony. We also had a chance auction there and raised over \$200.00 for the building fund.

Several donations have been procured – a child's play highchair and some antique dishes.

I have been spending Wednesday mornings at the museum, cleaning, and organizing. I continue to take pictures of the items in the archive and add the picture of the item into the archival program.

The museum will not be open during the winter.

*Respectfully submitted,
Mary – Jane Araldi
Director*

ASSESSOR'S MONTHLY DEPARTMENTAL REPORT

To: Westerlo Town Board
From: Melanie Bunzey, Assessor

Date: January 12, 2022

Re: Monthly Report – November & December 2021

I am receiving exemption renewal forms (due by March 1, 2022) that were previously mailed to residents currently receiving an exemption for Senior STAR; Agricultural and Disability.

There is currently an Executive Order from the Governor regarding waiving renewal of the Aged-All and Disability Exemptions. If the Town Board approves, those exemptions will be automatically renewed unless there is a reason to believe someone is no longer eligible.

Based on a report received by the State, approximately 50 letters were mailed to residents who may be eligible for the Aged-All (limited income for Seniors) exemption who are currently receiving the Enhanced STAR exemption for school only. The Aged-All is an exemption more beneficial to lower income Seniors for both property and school taxes.

I have talked with two residents just today who inquired about the Enhanced STAR exemption. They both said they were totally unaware of this option. One resident is 69, one is 66. They both may have been eligible as of age 65. Information regarding exemptions need to be made readily available to all residents and I am open to any suggestions.

I continue to work on “old” building permits and am down to a handful that I need pictures for and need to adjust the assessments the remaining parcels. I will be moving onto the 2021 building permits in preparation for the 2022 roll.

A new Sales Transmittal Report was submitted to the State (listing sales since last report) with 16 sales. To date, a total of 92 sales have been processed since I began in April.

Data has been entered for the five solar farms within the Town. The County Director is planning on coming to review things to ensure accuracy.

There was one merge request processed since last report.

Address changes are made on a regular basis as well as bank escrow information. Routine calls and emails are received and answered on nearly a daily basis.

The system is checked for property owners listed on death notices regularly received via email from A.J. Cunningham Funeral Home, exemptions removed if necessary and notifications of exemption change mailed.

STAR reports received from New York State to date have been processed. Those reports are:

November: Report #9 – Senior Income Level Report

December: Report #10 – NYS Tax Return Deceased Report

*Respectfully submitted,
Melanie Bunzey
Assessor*

2021 Annual Report

Building/ Zoning

Jeffry Pine BI/CEO

Applications Processed

Special use – 7 (2 Two dropped due to change in solar law)

Variance request- 7

Sub– divisions – 6

Building permits issued – 52

New houses - 11

Accessory structures – 15

Solar farms - 0

Other – 26

Cell tower - 3

Construction inspections- 156

Site visits – 71

Fire calls – 9

Fire safety inspections and follow ups - 27

29 - In-service Training hours. (24 hours required to maintain certification)

Co request -29 (\$ 725 in revenue at \$ 25 each)