

**Town of Westerlo Town Board
Workshop Meeting
of
Tuesday, July 5, 2022**

The Town of Westerlo Town Board held a Workshop meeting on Tuesday, July 5, 2022 at the Richard H. Rapp Municipal Building located at 933 County Route 401, Westerlo, NY 12193. Supervisor Kryzak opened the meeting with the Pledge of Allegiance to the Flag at 6:00 PM.

Attending were: Supervisor Matthew Kryzak
Councilman Joshua Beers
Councilwoman Amie L. Burnside
Councilwoman Lorraine Pecylak
Councilman Peter Mahan

Absent were: None

Also attending were: Town Attorney George McHugh, Highway Superintendent Jody, Planning Board Member Bill Hall, Museum Board Vice President Betty Filkins, Town Clerk Karla Weaver and approximately two interested residents.

Councilman Mahan made a motion to open the meeting. Councilman Beers seconded; all in favor motion carried.

OLD BUSINESS

LOCAL LAW #1 OF 1989 DEFINITIONS FOR MAJOR & MINOR SUBDIVISION

The Town Clerk and Town Attorney did some research and it turns out the definitions for Major and Minor Subdivision can be amended by resolution as it was never a local law. This was actually a Subdivision Regulation adopted by the Town Board by resolution in 1977. Supervisor Kryzak hopes to have this for the next meeting.

EMPLOYEE HANDBOOK DISCUSSION

Mr. Kryzak advised Marshall and Sterling is reviewing the comments and will send back their revisions.

SECURITY CAMERAS AT TRANSFER STATION/WATER TOWER/TOWN HALL

The Town Board decided not to move forward with the camera system for the Transfer Station/Water Tower at this time. They were however, in favor of adding a camera to the north entrance of the Town Hall. The Town Board discussed putting up better fencing around the Transfer Station and will work on getting some quotes. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: The Town Board received a quote from Self Secured Networks LLC for an additional camera to be installed at the North Entrance of Town Hall, be it hereby

RESOLVED: The Town Board authorizes the purchase of the additional camera at the quoted cost of \$695.00.

Councilwoman Pecylak seconded; a vote resulted as follows:

AYES: Councilwoman Burnside, Supervisor Kryzak, Councilwoman Pecylak,
Councilman Mahan, Councilman Beers

NAYS: None

RESOLUTION # 90 – 2022 was thereby duly adopted.

CEMETERY FUNDING DISCUSSION

Town Clerk Weaver provided the Town Board with a list of the active Westerlo cemeteries and their acreage. Westerlo Rural is 13 acres, Westerlo Central is 2.25 acres and Hannacroix is 2.2 acres. Currently, Hannacroix receives \$1,200 from the Town. The Town Board discussed giving Westerlo Rural \$2,400 and Westerlo Central \$1,200 a year. The Town Board would like to do a budget amendment to move \$3,600 from the fund balance to code A8810 to fund the Westerlo Rural and Westerlo Central cemeteries. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: The Town Board discussed providing Westerlo Rural and Westerlo Central cemeteries some funding to help with fuel and maintenance costs, be it hereby

RESOLVED: The Town Board approved transferring \$3,600 from the Fund Balance to A8810 and further,

RESOLVED: The Town Board authorize a payment to Westerlo Rural Cemetery in the amount of \$2,400 and Westerlo Central in the amount of \$1,200 effective immediately to cover expenses.

Councilwoman Burnside seconded; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilwoman Pecylak, Councilwoman Burnside,
Councilman Beers, Councilman Mahan

NAYS: None

RESOLUTION # 91 – 2022 was thereby duly adopted.

Hannacroix was already funded \$1,200 this year.

TRANSFER STATION – BOB’S TIRE & TV PRICE INCREASE

Town Clerk Weaver and Highway Superintendent Ostrander provided the Town Board with a proposed price document which included current tire and tv prices as well as suggested increases to help cover the recent cost increase to the Town. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: The Transfer Station fees were in need of review due to the rising costs to the Town, be it hereby

RESOLVED: The Town Board adopts the July 2022 Transfer Station Prices effective immediately (see attached).

Councilman Mahan seconded; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Mahan, Councilman Beers, Councilwoman Burnside, Councilwoman Pecylak

NAYS: None

RESOLUTION # 92 – 2022 was thereby duly adopted.

NEW BUSINESS

LAWSON LAKE SUMMER LAKE

Supervisor Kryzak mentioned that the Town of Westerlo is lucky to be able to join the Lawson Lake Summer Camp that runs from July 11th – August 12th free of cost. The Town will try to get the information out sooner next year to get more children involved.

QUOTE FOR NEW COMPUTER FOR CEO

Mr. Kryzak mentioned the Code Enforcement Officer needed a new computer and he provided the Town Board with a quote. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: The Code Enforcement Officer is in need of a computer, be it hereby
RESOLVED: The Town Board authorize the purchase of a computer for the CEO per the quote received from the IT company.

Councilman Mahan seconded; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Beers, Councilwoman Pecylak,
Councilman Mahan, Councilwoman Burnside

NAYS: None

RESOLUTION # 93 – 2022 was thereby duly adopted.

GRANT FROM SOIL & WATER CONSERVATION DISTRICT FOR TOWN PARK

Supervisor Kryzak indicated the Town received a grant for \$30,000 from Soil & Water Conservation District to do restoration to the Basic Creek bank in the Town Park.

PARK RENTAL ISSUE 7/2 – 7/3/2022

There was an issue with a Town Park reservation on July 2nd. The person who reserved the park not only lost the bathroom key but also occupied the park on the 3rd until 5pm without a reservation for that day. The Town Board discussed having to change the locks on the bathroom and not refunding the park reservation fee of \$200. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: The Town Park was reserved on July 2nd and the person who reserved the park lost the bathroom key and also occupied the park on the 3rd without reserving the 2nd day, be it hereby

RESOLVED: The Town Board does not authorize a refund of the \$200 deposit.

Councilman Beers seconded; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Beers, Councilman Mahan, Councilwoman Pecylak, Councilman Burnside.

NAYS: None

RESOLUTION # 94 – 2022 was thereby duly adopted.

ALS & EMT COSTS

Mr. Kryzak indicated he received the costs for the ALS & EMT services for 2023. \$129,304.72 for ALS which is up \$4,845.01 from 2022. EMT services \$102,016.13 which is up \$3,506.93 over 2022. Total increase is \$8,351.94 for 2023.

POTENTIAL FIRE CO. PROPERTY & STORAGE

Supervisor Kryzak mentioned his thought of potentially giving a small area of around 2-3 acres of property in the Town Park to the Fire Co. to be used for their new fire station. The property backs up to Hannay Reels. He indicated the Town could sell the property to them for \$1 and in return the Fire Co. would take over the station currently there as well as the Hannay house. Mr. Ostrander suggested the property behind the Town Hall instead as there are 8 acres and a fire lane and wrap around driveway could be installed. Councilwoman Pecylak will contact the Fire Co. regarding this option and to have them walk the property.

Councilwoman Burnside also mentioned that the Highway Department could use another shed for items they store for the Town. Mr. Osterander suggested building a larger building at the park to replace the old one that currently stores the park equipment.

PROPOSED GATE FOR TOWN PARK ENTRANCE

Councilwoman Pecylak suggested the idea of getting an electronic gate for the Town Park entrance that would close at night. Councilwoman Burnside asked if the Town could purchase an electronic sign to put at the park with funds received from the solar companies. Discussion ensued and it was suggested that the property next to the Town Hall has a park so a sign could be purchased from the park money and placed at the Town Hall.

PUBLIC COMMENTS – FLOOR PRIVILEGE

There were no public comments.

EXECUTIVE SESSION

Councilman Beers made a motion to enter into executive session at 6:53pm to discuss a personnel issue. Councilwoman Burnside seconded; all in favor motion carried.

Councilman Mahan made a motion to end executive session at 7:31pm. Councilwoman Burnside seconded; all in favor motion carried.

ADJOURNMENT OF MEETING

With there being no further discussion, Councilman Beers made a motion to close the workshop meeting. Councilman Kryzak seconded; motion carried by those present. Meeting adjourned at 7:41 pm.

Respectfully submitted,

Karla J. Weaver
Town Clerk

TRANSFER STATION PRICES EFFECTIVE: JULY 5, 2022

REFRIGERATORS, FREEZERS, AIR CONDITIONERS, DEHUMIDIFIERS, ETC.	\$20.00/EA
SMALL PROPANE TANK 25 LBS AND UNDER	\$5.00/EA
LARGE PROPANE TANK OVER 25 LBS	\$10.00/EA
APPLIANCES (WASHERS, DRYERS, TOVES, HOT WATER HEATERS, ETC.)	\$10.00/EA
SMALL TIRES INCLUDE: CAR & LT TRUCK	\$4.00/EA
LARGE TIRES: DUMP TRUCK, BUS	\$20.00/EA
FARM EQUIP: FRONT & REAR TRACTOR TIRES	\$30.00 PER TIRE
CONSTRUCTION EQUIP TIRES: BACKHOE, GRADER	\$75.00/EA
** LOADER TIRES:.....	\$400.00/EA
TV'S AND MONITORS UNDER 17".....	\$25.00/EA
TV'S AND MONITORS 17" - 27"	\$35.00/EA
TV'S AND MONITORS ABOVE 27".....	\$50.00/EA
WOOD CONSOLE / FREE STANDING PROJECTION TV'S.....	\$65.00/EA