**Town Of Westerlo**

**Planning Board**

**Westerlo, NY 12193**

**Planning Board Meeting**

Minutes

Date: August 9, 2022

Location: Westerlo Town Hall

Board Members: Chairman Beau Loendorf (not present), Gerry Boone, Richard Kurylo, William Hall, Edwin Stevens

Town Attorney: George McHugh

Code Enforcement/ Zoning Administrator: Jeff Pine

Town Supervisor: Matthew Kryzak Not present

Non-members present: Planning and Zoning Board Clerk Britta Biggs and Ms. Sarah Muller

Planning Board Member William Hall was acting Chairman tonight since Chairman Loendorf was unable to attend the Planning Board meeting this evening.

The meeting was called to order at 7:00 PM with the Pledge of Allegiance.

**MINUTES**Planning Board Member Kurylo made a motion to accept the July, 2022 meeting minutes, Planning Board Member Hall seconded. Motion carried by those present.

**OLD BUSINESS**

No old business.

**NEW BUSINESS  
REVIEW PROPOSED SUBDIVISION REGULATION LANGUAGE CHANGE FROM TOWN BOARD**

The Board decided to table the discussion on Subdivisions until the next meeting so all members would be in attendance.

**MULLER SPECIAL USE PERMIT (SUP 22-2)**Ms. Sarah Muller is looking to get a Special Use Permit for her parked model travel trailer. She did let the Board know that the trailer and property were currently under contract and it was a huge possibility that everything could be sold within a couple of days of this meeting. The current property has a hand dug well, there is power, and there is a portable waste tank. It was mentioned that the current owners take and dispose of properly when needed. It was indicated that the trailer should be placed where there is water and sewer hookup.

The Town of Westerlo will be the lead agency as this application does not need to go to Albany County Planning Board. The Planning Board went ahead and filled out the SEQR during this meeting and made a negative deceleration.

The Planning Board scheduled a Public Hearing for Tuesday September 13, 2022 at 7:00 PM. There is also a $40 fee for Abutter letters that need to be mailed out to neighbors.

**PUBLIC COMMENT**

No public comment.

**CLOSURE OF MEETING**

Planning Board Member Kurylo made a motion to close the meeting at 7:43 PM. Planning Board Member Stevens seconded; motion carried by those present.

Respectfully submitted,

Britta Biggs   
Planning Board Clerk