

**Town of Westerlo Town Board
Workshop Meeting
of
Tuesday, September 6, 2022**

The Town of Westerlo Town Board held a Workshop meeting on Tuesday, September 6, 2022 at the Richard H. Rapp Municipal Building located at 933 County Route 401, Westerlo, NY 12193. Supervisor Kryzak opened the meeting with the Pledge of Allegiance to the Flag at 6:00 PM.

Attending were: Supervisor Matthew Kryzak
 Councilman Joshua Beers
 Councilwoman Lorraine Pecylak
 Councilman Peter Mahan
Absent were: Councilwoman Amie L. Burnside

Also attending were:
Planning Board Chairman Beau Loendorf, Planning Board Members Edwin Stevens and Bill Hall, Highway Superintendent Jody Ostrander, Library President Maureen Sikule, Town Clerk Karla Weaver and Altamont Enterprise reporter Noah Zweifel.

Councilman Beers made a motion to open the Workshop meeting. Councilman Mahan seconded; motion carried by those present.

OLD BUSINESS

EMPLOYEE HANDBOOK

Supervisor Kryzak indicated the Town is waiting for the revision of the Employee Handbook to come back so the Town Board can review it again.

FIRE CO. NEW BUILDING UPDATE

Mr. Kryzak mentioned that the Town is working on having the property behind the Town Hall and the two buildings owned by the Fire Co. surveyed and appraised.

HEALTH INSURANCE COST INCREASE

Mr. Kryzak reported he hasn't received the final numbers back from Marshall and Sterling yet regarding the health insurance cost increase. He will need that information to work on the 2023 budget.

SAM GRANT UPDATE

The SAM grant is for a half mile paved loop for a multi-use fitness trail at the Westerlo Veterans Memorial Park. The grant is for \$50,000. This would mimic the trail in Windham and would provide people with a safer place to walk. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: the Town Board of the Town of Westerlo desires to apply for a State and Municipal Facilities Capital Program Grant (hereinafter referred to as a

“SAM Grant”) for the purpose of constructing a multi-purpose fitness trail at the Westerlo Town Park; and

WHEREAS: the funding sources for said SAM Grant shall come from the Town of Westerlo designated Park Fund Reserve Account as well as the General Fund (A) Fund Balance Account, be it hereby

RESOLVED: that the Town Board of the Town of Westerlo does hereby authorize Town Supervisor Matthew Kryzak to sign and submit a SAM Grant Application for the aforementioned purpose.

Councilman Mahan seconded; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Mahan, Councilman Beers, Councilwoman Pecylak

NAYS: None

RESOLUTION # 104 - 2022 was thereby duly adopted.

STREAM GRANT

Highway Superintendent Jody Ostrander mentioned the Stream Permit Application for the proposed grant for the erosion of the bank at the Westerlo Veterans Memorial Park has been submitted. He advised the \$30,000.00 grant was awarded to the Town however, DEC will not allow the Highway Department crew to be in the stream after September. Mr. Ostrander indicated they can remove the island that caused the problem as well.

TENTATIVE BUDGET

The Tentative Budget is due to the Town Clerk by September 30th. It will be provided to the Town Board by October 4th. October 11th will be the Preliminary Budget workshop. The budget must be adopted by Nov. 19th.

NEW BUSINESS

HOUSEKEEPER

Mr. Kryzak mentioned that the Town is in need of a new housekeeper. At the Organizational meeting, the Town Board agreed to pay the cleaner \$20/hr. He suggested paying a set rate for the position moving forward instead of hourly. He suggested paying \$500/month which equates to \$6,000/year. Cleaning will take approximately eight hours/wk. The Town Board would like to advertise for the position for two wks; applications are due September 29th with a decision being made in October.

TRANSFER STATION PERMIT APPLICATION

The Town Clerk provided the Town Board with the 2023 proposed Transfer Station application. Town Clerk Weaver advised that the color will be yellow next year and permits will now be mailed instead of being picked up from the Transfer Station. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: The 2023 Transfer Station Permit Application has been drafted, be it hereby

RESOLVED: The Town Board approves the 2023 Transfer Station permit.

Councilman Beers seconded; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Beers, Councilman Mahan, Councilwoman Pecylak

NAYS: None

RESOLUTION # 105 - 2022 was thereby duly adopted.

PUBLIC COMMENT

Planning Board Member Edwin Stevens wondered what was going on with broadband internet. The Tonko grant is still in the hands of the USDA. The Town is awaiting a contract before it can be put out for bid.

EXECUTIVE SESSION REGARDING WATER OPERATOR POSITION

Councilman Mahan made a motion to enter into executive session to discuss the Water Operator position at 6:39 pm. Councilman Beers seconded; motion carried by those present.

Councilwoman Pecylak made a motion to return from executive session at 7 pm. Councilman Beers seconded; motion carried by those present.

ADOURNMENT OF MEETING

With there being no further business to discuss, Councilman Beers made a motion to close the Workshop meeting. Councilwoman Pecylak seconded; motion carried by those present. Meeting adjourned at 7 pm.