

**Town of Westerlo Town Board
Workshop Meeting
of
Tuesday, October 4, 2022**

The Town of Westerlo Town Board held a Workshop meeting on Tuesday, October 4, 2022 at the Richard H. Rapp Municipal Building located at 933 County Route 401, Westerlo, NY 12193. Supervisor Kryzak opened the meeting with the Pledge of Allegiance to the Flag at 6:00 PM.

Attending were:	Supervisor Matthew Kryzak Councilman Joshua Beers Councilwoman Lorraine Pecylak Councilman Peter Mahan
Absent were:	Councilwoman Amie L. Burnside

Also attending were: Planning Board Member Bill Hall, Highway Superintendent Jody Ostrander and employee Salvatore Spinnato, Deputy Town Clerk Marta Pongo, Town Clerk Karla Weaver and approximately two interested residents.

Councilman Beers made a motion to open the Workshop meeting. Councilman Mahan seconded; motion carried by those present.

OLD BUSINESS

EMPLOYEE HANDBOOK

Supervisor Kryzak indicated the Town is waiting for the revision of the Employee Handbook to come back so the Town Board can review it again.

FIRE CO. NEW BUILDING UPDATE

Mr. Kryzak mentioned that the Town is waiting for the surveyor. The surveyor will put in pins to mark the three acres however, no date is set yet.

HOUSEKEEPING POSTION

Supervisor Kryzak indicated he has received three applications for the housekeeping position. Interviews should be scheduled for Wed., Oct. 12th. The Town Board discussed holding interviews during an executive session after regular business. Town Clerk Weaver will contact the applicants to schedule their interviews. The Town Board plans to make an appointment at the end of the meeting.

STREAM GRANT UPDATE

Mr. Kryzak advised the Town was not able to use the grant money from Albany Co. Soil & Water for the stream repair due to weather and the Dept. of Environmental Conservation deadline of Oct. 1st to be out of the stream. He hopes to be able to apply again next year. Mr. Ostrander indicated the permit is good for one year and he is hopeful to continue before the permit runs out next year.

DEPARTMENT REPORTS

The Town Board never approved the department reports that were submitted at the meeting on Sept. 20th. Supervisor Kryzak made a motion to approve the department reports from Sept. 20th. Councilwoman Pecylak seconded; motion carried by those present.

TENTATIVE BUDGET

The Town Clerk presented the 2023 Tentative Budget to the Town Board. The Town Board discussed the budget calendar as follows:

October 12th – 1st 2022 Tentative Budget discussion, interviews and appointment for housekeeping position (Special meeting)

October 18th – 2nd 2022 Tentative Budget discussion – Board also intends to move the 2022 Tentative Budget to the 2023 Preliminary Budget (Regular meeting)

October 26th – Special Town Board meeting for the purpose of holding 2 Public Hearings on the 2023 Preliminary Budget and 2023 Preliminary Fire Co. Budget.

November 1st – Proposed adoption of Budget but can be extended up until Nov. 20th (Special meeting instead of workshop)

Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: The Town Board needs to adopt the above budget calendar, be it hereby

RESOLVED: The Town Board adopts the budget calendar for the 2023 budget, and further

RESOLVED: The Town Board authorizes the Town Clerk to advertise for a Special Town Board meeting on Wed., Oct. 12th at 6 pm and two (2) Public Hearings and a Special Town Board meeting on Wed., Oct. 26th at 6 pm for the purpose of presenting the 2023 Town of Westerlo Preliminary Budget and 2023 Town of Westerlo Vol. Fire Co. Budget and any other business before the Board, and a Special Town Board meeting on Tue., Nov. 1st at 6 pm for the purpose of adopting the 2023 Budget.

Councilman Beers seconded; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Beers, Councilman Mahan, Councilwoman Pecylak

NAYS: None

RESOLUTION # 109 – 2022 was thereby duly adopted.

NEW BUSINESS

PROPOSED PURCHASE OF A SIDE BY SIDE FOR FIRE CO.

Mr. Kryzak indicated that the Fire Co. are the Town's first responders. He reminded the Board and public of some emergencies that have happened recently and expressed the need for the Fire Co. to have a side by side to be able to rescue those in wooded areas. The UTV will be able to help bring their equipment, including a backboard, to muddy and snowy areas, such as the snowmobile trail. He would like the Fire Co. to have the vehicle this year before hunting season. The Fire Co. would like to purchase a gas side by side instead of a diesel. Mr. Kryzak advised that he also briefly discussed the purchase of a drone with the Fire Co. but they decided to hold

off for now. The thermal images on a drone can come in handy for search and rescue situations or for helping to find which parts of a roof are hot in a fire. He proposed transferring \$20,000 from the general fund balance to the Fire Co. to pay for the side by side. The Fire Co. doesn't currently have the budget right now for tracks. He intends to present a budget amendment at the meeting on the 12th.

PUBLIC COMMENT

Town Clerk Weaver mentioned some upcoming fundraisers and drives. The Town will be doing a food drive for the Hilltown Community Resource Center and a toy drive for Westerlo children in need. She also advised that there will be a fundraiser at the 2nd Annual Tree Lighting on December 3rd which will also benefit children for Christmas. The snow date for the Tree Lighting is December 4th. She also reported that the October newsletter will be out shortly.

Resident Daniel Smith expressed concern regarding an issue with his neighbor in town, specifically regarding a fence that was installed. Discussion ensued. The Town Board advised they will look into Mr. Smith's concerns.

Highway Superintendent Ostrander asked Supervisor Kryzak if a retired employees health insurance had been reinstated. Supervisor Kryzak believed the paperwork was filed but would double check in the morning.

ADOURNMENT OF MEETING

With there being no further business to discuss, Councilman Beers made a motion to close the Workshop meeting. Councilwoman Pecylak seconded; motion carried by those present. Meeting adjourned at 6:50 pm.

Respectfully submitted,

Karla J. Weaver