

TOWN OF WESTERLO

933 CR 401 Westerlo, NY 12193
Phone: 518-797-3111

Supervisor
Matthew Kryzak

Deputy Supervisor
Amie Burnside

Town Board Members
Amie Burnside
Lorraine Pecylak
Joshua Beers
Peter Mahan

Town Clerk
Karla Weaver



Superintendent of Highways
Jody Ostrander

Code Enforcement Officer
Jeffry Pine

Town Attorney
George McHugh

Confidential Administrator
Lisa DeGroff

Mobile Food Vendor Permit Application

Date of Application (permits valid January - December): _____

Applicant Name: _____

Business Name: _____

Mailing Address: _____

Email Address: _____

Phone Number: _____

Proposed Vending Locations: *(If utilizing locations other than Town designated vending locations.)*
Please provide, below, the physical address of proposed private property vending location:

Products Sold: _____

Operating Hours: _____

Make or Model of Vending Unit: _____

Vehicle License Plate number: _____

County Health Department Permit Information: _____

Liability Insurance provider and policy number : _____

Vehicle Insurance provider and policy number : _____

Valid Driver's License Identification Number/ State: _____

\$25 Permit Fee is due at time of application. Payable to The Town of Westerlo.

Westerlo Mobile Food Vendor Permit Application Requirements:

- ☐ \$25 Permit fee due at time of Application.
- ☐ Copy of Health Department permit.
- ☐ Copy of liability insurance certificate. Permit applicants are required to submit a certificate of insurance, naming the Town of Westerlo as additional insured.
- ☐ Copy of vehicle Insurance Certificate.
- ☐ Copy of valid driver's license of applicant.
- ☐ Proposed vending locations. (If utilizing locations other than town designated vending locations.) Provide physical address of proposed private property vending locations.
- ☐ Permits are valid January through December each calendar year and are subject to an annual renewal and yearly fee.

Town designated vending locations will be marked and are subject to change based on town activities and/or scheduled athletic events.

Town vending locations are identified as:

- Town of Westerlo Veterans' Memorial Park ballfield tree line.
(No vendor is permitted during scheduled town and/or athletic events. Please contact Town Hall in advance for schedule. It is the vendor's responsibility to be aware of the schedule.)
- Town Hall Entrance *(backup location)*

Town designated vending location regulations:

- Westerlo food vendor permit required for use of town designated locations.
- Water and electric **will not** be provided by the Town of Westerlo.
- Hours of operation are limited to 5am-10pm.
- No overnight parking.
- Permit holders are responsible for the removal of all trash generated.
- Any violations of the above rules and regulations will be grounds for permit revocation.

I have read and agree with the requirements and regulations for the Town of Westerlo Mobile Food Vendor Permit Application. I also, understand and agree that all local, state and federal laws will be observed. I attest that the information provided to the Town of Westerlo is true and accurate.

Applicant Signature

Date

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