

**Town of Westerlo
Zoning Board of Appeals
Westerlo, NY
Meeting**

Minutes

Date: February 27, 2023

Location: Richard Rapp Municipal Building (Town Hall)

ZBA Members: Chairman George Spahmer, Guy Weidman, Rich VanIlderstine, James Gallogly, Sean Leary

Town Attorney: George McHugh-not present

Town Supervisor: Matthew Kryzak- not present

Code Enforcement Office: Jeffry Pine – present

Non-members present: Planning Board Member Bill Hall, and Claire Marshall ZBA Clerk and Town Clerk Karla Weaver

MINUTES

Open Meeting: 7PM Pledge of Allegiance, Roll Call; Everyone Present

ZBA Chairman Spahmer requested a correction be made to the meeting minutes of December 12, 2022; correction will be made. ZBA Member Leary made a motion to approve the December 12, 2022 meeting minutes with the correction. ZBA Member Gallogly seconded; all Members in favor motion carried.

OLD BUSINESS

BISHOP VARIANCE 22-3

ZBA Chairman Spahmer read through the decision letter prepared by Attorney McHugh. CEO Pine suggested a cover letter in which Chairman Spahmer can sign. ZBA Member VanIlderstine made a motion to accept the Bishop Variance 22-3 decision letter. Member Leary seconded; all in favor motion carried.

NEW BUSINESS

REVIEW TOWN OF WESTERLO ZBA MEETING RULES DRAFT

Chairman Spahmer discussed and read the proposed ZBA meeting rules. Members Weidman and Leary informed the Board that an older version of meeting rules was available however they were never adopted. The Board and public provided their input on meeting rules. Chairman Spahmer asked for a motion Member Leary made a motion to approve the proposed rule list, with the option for changes to be made as needed. No second; motion was not carried. Chairman Spahmer suggested the Board table discussion and readdress at the next meeting.

DISCUSS NYS TRAINING REQUIREMENTS FOR ZBA MEMBERS

Chairman Spahmer reminded the Board of the required 4 hours of training per year. Clerk Weaver informed the Board that the Town Board confirms what training is acceptable. She explained the Town Attorney, NY Planning Federation and Capital District Regional offer training. Training online, through Cornell and the Zoning and Planning Conference in Saratoga

are other options. Member Weidman mentioned additional training can be carried over. Town Clerk Weaver informed the Board she should be provided a certificate of completion and the Chairman and the Member should both keep track of their training hours.

DISCUSS LOCAL LAW REVIEW COMMITTEE

Planning Board Hall informed the Board the Local Law Review Committee will meet on the 3rd Monday of the month at 6pm. Member Weidman and Chairman Spahmer will be representing the Zoning Board. Planning Board Member Hall wants everyone's input and what the Boards would like to see changed or considered. CEO Pines gave some suggestions.

COMMENTS

None.

ADJOURN MEETING

ZBA Member VanInderstine made a motion to adjourn the meeting. ZBA Member Weidman seconded; all in favor motion carried. Meeting Closed at 8PM.

Respectfully Submitted,

Claire Marshall- ZBA Clerk