

**TOWN OF WESTERLO  
REGULAR TOWN BOARD MEETING  
OF  
TUESDAY, APRIL 18, 2023**

The Town of Westerlo Town Board held a regular meeting on Tuesday, April 18, 2023 at the Town Hall 933 CR 401, Westerlo, NY. Supervisor Kryzak opened the meeting with the Pledge of Allegiance to the Flag at 6:00 PM.

ATTENDING WERE: Supervisor Matthew Kryzak  
Councilman Peter Mahan  
Councilman Joshua Beers  
Councilwoman Lorraine Pecylak  
Councilwoman Amie Burnside

Also attending were: Town Justice Kenneth Mackey, Highway Superintendent Jody Ostrander and Employee Rick Rupeka, Planning Board Members Gerry Boone, Bill Hall and Angela Carkner, Clerk to the Assessor Claire Marshall, Deputy Town Clerks Marta Pongo and Jamiee Motschmann, Library President Maureen Sikule & Trustee Mary Ann Witt, Hometown Heroes Committee Member/Confidential Administrator Lisa DeGross, Museum Member Becky Kryzak, Westerlo Rural Cemetery President Betty Filkins, Westerlo Vol. Fire Co. Members Kelley Keefe and Alan Clickman, and approximately nine residents.

Councilman Mahan made a motion to open the meeting. Councilman Beers seconded; all in favor motion carried.

**NEW BUSINESS IN TOWN "PRANA MASSAGE THERAPY"**

Supervisor Kryzak introduced Amy from Prana Massage Therapy, a new business in town. The new business is located inside Sage Salon on Rt. 32. The hours are 10 am-5 pm Tuesday - Saturday with the exception that Wednesdays are 2 pm-7 pm. She offers Swedish, deep tissue, cupping and reflexology. Their website is PranaMassageTherapy.com and they can also be found on Facebook at PranaMassageNY.

**TOWN BOARD MINUTES**

Supervisor Kryzak mentioned a correction needs to be made to the April 4<sup>th</sup> minutes. On page 3 under Fire Co. Building Update, change the second sentence to read "There is an issue with the driveway and there is a fence that needs to be moved which is being worked on now". Councilman Beers made a motion to approve the meeting minutes of March 21<sup>st</sup> and April 4<sup>th</sup> with the suggested correction. Councilman Mahan seconded; all in favor motion carried.

### **TOWN CLERK (MARCH 2023) & TAX COLLECTOR (MARCH 2023) REPORTS**

Town Clerk Weaver reviewed the Town Clerk and Tax Collector reports for March 2023. Councilman Mahan made a motion to approve the Town Clerk and Tax Collector reports for March 2023. Councilman Beers seconded; all in favor motion carried.

### **PAYMENT OF MONTHLY BILLS (MARCH)**

Councilwoman Pecylak made a motion to adopt the following resolution:

**WHEREAS:** the Town Board has audited the monthly bills, be it hereby

**RESOLVED:** the following March 2023 bills be paid Voucher # 126 through Voucher # 179 in the amount of \$74,772.45.

Councilman Mahan seconded the motion, a vote resulted as follows:

AYES: Councilman Beers, Councilwoman Pecylak, Supervisor Kryzak,  
Councilman Mahan, Councilwoman Burnside

NAYS: None

**RESOLUTION # 48 – 2023 was thereby duly adopted.**

### **INVESTMENT REPORT**

Supervisor Kryzak reported interest for all accounts for the month of March brought in a total of \$555.41 for the Bank of Greene County. NYCLASS interest for March came in at \$421.67.

Councilwoman Burnside made a motion to approve the investment report for March 2023.

Councilman Beers seconded; all in favor motion carried.

### **SUPERVISOR REPORT**

Supervisor Kryzak reported there was a balance of \$4,528,915.32 in all accounts at the end of March 2023 and that everything looked good. Councilwoman Pecylak made a motion to approve the Supervisor Report for March 2023. Councilman Beers seconded; all in favor motion carried.

### **COMMITTEE REPORTS**

#### **JUSTICE COURT**

Supervisor Kryzak advised that the Town received the reports from the Justices. For March, \$2,423.00 was received for Justice Carl and \$1,046.00 was received for Justice Mackey.

#### **DOG CONTROL**

Supervisor Kryzak reported that the Town received a satisfactory inspection report for the Dog Control Officers.

#### **PLANNING BOARD**

Planning Board Member Bill Hall advised that the Planning Board had one Minor Subdivision at the last meeting and there will be a Public Hearing, a Minor Subdivision and a Special Use update next month.

## **LOCAL LAW REVIEW COMMITTEE**

Local Law Review Committee Chair Bill Hall reported that they held their first meeting in March. Their second meeting was last evening and they discussed Articles 1-7 of the Zoning Law and are hoping to review 8-14 next month.

## **HOMETOWN HEROES**

Hometown Heroes Member Lisa DeGroff submitted the following report:

### *Westerlo Hometown Heroes Meeting Report*

*March 2023*

*Present: Amie Burnside, Lisa DeGroff, Becky Kryzak, Betty Filkins, Cricket Elder, Lorraine Pecylak*

### **Cemetery Clean Up**

- *Announced Westerlo Rural Cemetery clean up day April 15<sup>th</sup>. All should attend to assist as they were so generous as to make a large donation to the committee for Veterans' Garden monuments*

### **Banner Re-Hangs**

- *Tallied banner re-hang applications received – total 32. A few outstanding.*
- *Need committee volunteers to sort through totes and pull-out banners for re-hanging*

### **Sponsors**

- *Discussed total number of sponsors and who they will be assigned to. A couple of sponsors are still outstanding. Committee needs commitment and paperwork by April 1<sup>st</sup>. Committee will need to reach out to Dennis and Sue Fancher for 2-4 veterans for banners. This is pending final total on sponsorships.*

### **New Banners**

- *Discussed total number of new banners. A few applications still outstanding. Lisa and Amie have reached out to families to be sure they get their paperwork in by April 1<sup>st</sup>.*
- *Two previous banner recipients are having their banners reprinted. These are not new banners and will be re-hung*

### **Central Hudson Utility Pole Application**

- *Application was submitted.*
- *Follow up reply from representative found there was some discrepancies on pole numbers. These poles need to be re-evaluated and spread sheet updated for re-submission. Becky Kryzak volunteered to evaluate poles in question.*

### **Closing Ceremony**

- *Application for Baptist Church submitted and approved*
- *Bed and Breakfast reserved at no charge for Norwich*
- *Norwich expressed an interest and wants to return. Amie to reach out to them to discuss echo Taps*

- *Beverwyck also offered to supply food again this year. Need to decide menu and if we want to move forward with them or seek other vendors*
- *Need to reach out to Beau to see if he would be in charge of decorations and set up again this year.*
- *Committee gave approval for donation boxes to be placed around town. Cricket asked for one to be placed on their food truck. Approval given and boxes will be ordered.*

#### **Veterans Garden**

- *Still need to do a site visit to plan for trees, flowers and benches. Decided – weather permitting the site visit will be prior to next meeting in April.*
- *Reviewed order of plants and trees. Will need volunteers to plant and water. Lorraine will evaluate the area to help plan and prepare for future plantings.*
- *Announced that the Greeneville American Legion will be holding a brief ceremony at the monument in South Westerlo at 9am and at Veterans' Garden at 9:15 am the Sunday before Memorial Day 5/28/2023.*
- *Pavers – need all applications in from committee members and those we know to be outstanding*
- *Decided first order will go in mid-April.*
- *Agreed that all applications are due April 13<sup>th</sup> for first round of pavers*

#### **New Business**

- *Matt suggested we sell poppies as a matter of good will and exposure for the committee and Veterans' Garden. Betty noted she may be able to get poppies from the American Legion she belongs to and would reach out to them for more information, availability and cost.*
- *Other monuments in town. Committee agreed to evaluate the status and condition of other Veteran monuments in town and address any needs as well as plantings.*
- *Memorial Day wreaths – committee decided to purchase three wreaths for placement at the town's three monuments.*
- *Lisa reminded that the American flags at Veterans' Garden and Town Hall will need to be lowered to half staff on Memorial Day until noon and then raised up after noon. Matt offered to make sure this happens.*

#### **LIBRARY**

The Library received a grant from Stewarts for museum passes for the MiSci Museum, Eric Carle Museum and Empire Pass for the NYS Parks. They can be signed out for a few days if anyone is interested. In addition, there are adult programs on Wednesdays at 1 pm. This week there is a workshop on lowering the costs of prescription drugs and next week on how to prevent identity theft. There is a Mother's Day bake sale the Saturday before Mother's Day at the library 9 am -2 pm.

#### **HIGHWAY**

Highway Superintendent Jody Ostrander finally heard from the insurance adjuster. After the deductible it looks like the Town will get \$79,500 for the totaled vehicle.

#### **MUSEUM**

Museum Member Betty Filkins advised that she and Museum Director Mary Jane Araldi have been moving things out of the library to the museum. Mary Jane and Museum Member Karla

Weaver have been organizing things at the record room. She acknowledged that Mary Jane does a lot of work by herself at the Museum. Mr. Kryzak reminded the public that the Mother's Day brunch is May 7<sup>th</sup> from 10 am - 1 pm.

### **ASSESSOR**

Assessor Melanie Bunzey submitted the following report:

#### **ASSESSOR'S MONTHLY DEPARTMENTAL REPORT**

To: Westerlo Town Board  
From: Melanie Bunzey, Assessor  
Date: April 6, 2023  
Re: Monthly Report – April 2023

*Currently preparing for the 2023 Tentative Roll to be filed on or before May 1<sup>st</sup>.*

*A "New Sales Transmittal Report" was submitted to the State with 10 sales since last submittal.*

*Added a 1.84 acre lot and a 1.25 acre to the Roll - - both on SR 32 and abandoned by the State.*

*Assessment adjustments are ongoing with all new completed improvements.*

*Processed new exemptions and exemption renewals.*

*Exemption removals were made due to non-receipt of renewal forms and notices of exemption removal were mailed.*

*Sent 2022 exemption impact reports to BKW and Greenville CSDs.*

*Published Notice of Examination in the paper and put on website so residents could examine the current roll before Tentative Roll is filed on or before May 1<sup>st</sup>.*

*Photos have been taken of parcels where building permits have been issued or when a new sale has been processed. Assessments will be adjusted for 2023 accordingly. We will be continuing to drive around taking photos and collecting information to update our database.*

*Address changes are made on a regular basis as well as bank escrow information. Routine calls and emails are received and answered on nearly a daily basis.*

*The system is checked for property owners listed on death notices received, exemptions are then removed if necessary and notifications of exemption change mailed.*

*STAR reports received from New York State have been processed. Those reports are:*

*Report #1 – Enhanced STAR Ineligibility Report*

*Report #2 – Greater than \$250,000 Report – Switch exemptions from Enhanced to Basic STAR*

*Report #3 – Voluntary Removal Report*

*Respectfully submitted,  
Melanie Bunzey, Assessor*

### **BUILDING DEPARTMENT**

CEO Pine submitted the following report:

Report - Building/ Zoning -Jeffrey Pine Bl/CEO – for March 2023

Applications processed or pending before the boards

Special use – 1 / Variance request- 0 / Sub– divisions – 1

Building permits issued – 5

New houses – 1 / Swimming Pools – 1

Additions, renovations - 1

Accessory structures – 1

Solar Pv – 0 / Other – 0

Cell tower / commercial - 1

Construction inspections- 18

Site visits – 5 / Fire calls – 0 / Fire safety inspections and follow ups - 2

2 - In-service Training hours. 6 hrs YTD (24 hours required to maintain certification)

### **MOTION TO APPROVE COMMITTEE & DEPT REPORTS**

Councilwoman Pecylak made a motion to accept the Committee and department reports as read or submitted. Councilwoman Burnside seconded; all in favor motion carried.

### **OLD BUSINESS**

#### **BROADBAND GRANT UPDATE**

Supervisor Kryzak reported that he will need to make sure that each utility company that is interested in bidding on the Broadband Grant project clearly understands they are the ones fronting the money and not the Town. Once that is done, the Town can begin the bid process. Both Mid-Hudson and Mid-Tel are interested and he plans to also reach out to Verizon.

#### **FIRE CO. SURVEY UPDATE**

Mr. Kryzak indicated the Town used Charles Haight for surveying the property proposed for the new Fire Co. building project. Mr. Kryzak and the Fire Co. are currently working on the plans for the size of the building to figure out what variances might potentially be needed. CEO Pine, the Town Attorney and the Surveyor will need to meet to determine what the best road forward will be. They are trying to determine if they take advantage of the Town's immunity to the Zoning Law. Mr. Kryzak believes they should request input from the Planning and Zoning Boards to make sure all questions are answered and to be as close to compliance as possible. CEO Pine would like to meet with the Fire Co. to discuss the size and building footprint.

### **HUDSON RIVER GREENWAY GRANT**

Mr. Kryzak advised that the Town Board has received documentation on the Hudson River Greenway Grant and the Town will be applying for \$10,995.00 which would cover the entire codification costs. He explained that the matching portion of the grant is a fictitious number but a real number. Hudson River Greenway allows you to give a value to in kind and other services such as for the Local Law Review Committees and Town Attorney's time to assist in the review process. This allows the Town to take advantage of covering the full cost of the codification of the laws. Supervisor Kryzak mentioned he would like to vote on moving forward with submitting the application for this grant. Councilman Beers asked if the Board could vote at the next meeting, Mr. Kryzak responded he still needs to ask for letters of support and it all has to be out by May 5<sup>th</sup> so requested a vote. Councilwoman Burnside asked what was holding Councilman Beers up and commented that the Board received the information for this grant yesterday. Mr. Beers responded he hasn't looked at it much. Supervisor Kryzak made a motion to adopt the following resolution:

**WHEREAS:** The Town would like to apply for a grant through the Hudson River Greenway to assist with the costs associated with the Codification of Local Laws, be it hereby

**RESOLVED:** The Town Board approves the submission of the application for the Hudson River Greenway Compact Grant.

Councilwoman Burnside seconded the motion; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilwoman Burnside, Councilwoman Pecylak

NAYS: Councilman Mahan, Councilman Beers

**RESOLUTION # 49 of 2023 is thereby duly adopted.**

### **AED GRANT UPDATE**

Mr. Kryzak gave an update on the AED grant. It is in process and the Town is still looking to get four AEDs for the Town Hall, Library, Highway Department and Justice Court. Another location which was suggested was the park. A concern for one in the park is where it would be safely located and who would be certified to operate it.

### **FREESE HOUSE UPDATE**

Supervisor Kryzak advised that CEO Pine would be giving an unofficial presentation on the process for the unsafe house in town known as the Freese house. Mr. Pine advised that the last report was done in 2021 and provided the Town Board with a new report. About half the roof has collapsed into the building and the west wall seems to have a slight tilt to the outside of the building. He mentioned if you review the unsafe building law, there are certain things that need to be done in a timely fashion but before you get to that point, he suggested the Town do a title search, a surrogate's court search for heirs, install plywood on windows and temporary fencing around the house. Usually, costs associated with this would be added to the property tax bill and the county would pay the bill making the Town whole. Mr. Pine advised, if you declare the house an unsafe building, you still need to send notice to the deceased owners and post the building, then you need to figure out how to pay for demolition before the costs could be added to the tax bill for the county to pay. This would need to be presented and approved by the county legislature prior to being able to demolish the building. The other option is to try to

get the county to take the building right away. Mr. Kryzak suggested sending an official letter, maybe that will help with getting an official answer. Mr. Mahan mentioned he contacted the county but they have no interest in the property and the landbank hasn't even looked at it yet. Mr. Mahan asked what would happen if the Town demolished the building; CEO Pine responded that's a question for an attorney. Mr. Kryzak indicated that because the building is unsafe, you cannot enter to do an asbestos survey; it is believed to contain asbestos materials which there will need to be air monitoring which adds to the cost. Supervisor Kryzak suggested doing the title search and search for surrogate's court. He read the following from section 10 of Local Law 1 of 2012: Unsafe Building Law, "All expenses incurred by the Town in connection with the proceedings to repair and secure or demolish and remove the unsafe building including the cost of actually removing such building, and attorney's fees, shall be assessed against the land on which such building is located and shall be levied and collected in the same manner as provided for the levy and collection of real property taxes". Discussion continued. CEO Pine suggested starting right away on a title search, then think about if you want to hire a contractor or if the Highway Department wants to install the plywood on windows and doors on the first floor and the fencing. The Town Board then has 10 days to set up a special meeting, do a site visit, provide a 14-day notice to the owner of the property and post notices on the unsafe building. The Highway Superintendent believed his department could install a snow fence and board up the windows and doors. Mr. Kryzak mentioned he would keep track of any Highway employees time and cost of materials so the Town could be later reimbursed. Supervisor Kryzak made a motion to adopt the following resolution:

**WHEREAS:** The Town Board discussed the house in the hamlet known as the Freese house that needs to have a snow fence installed around the house, windows and doors boarded up, signage, a title search and surrogate's court search done before starting the unsafe building process, be it hereby

**RESOLVED:** the Highway Department is authorized to collaborate with the Town Board to install a snow fence, appropriate signage and board up what can be boarded up safely, and further

**RESOLVED:** the Town will begin the surrogates court and title searches on the property and levy the search, material and labor costs onto the property tax bill for the county to pay.

Councilman Mahan seconded; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Mahan, Councilman Beers, Councilwoman Pecylak, Councilwoman Burnside

NAYS: None

**RESOLUTION # 50 of 2023 is thereby duly adopted.**

The Town Board discussed fencing in the front of the property only and covering the open well/septic.

#### **FALL FESTIVAL UPDATE**

Town Clerk Weaver reminded the Town Board she was looking for quotes for a Balloon tethered ride and contacted several companies. She provided the Town Board with a proposal



from the company that has agreed to a \$500 deposit and then will charge visitors \$10 a ride that way the Town is not out any additional money. He is fully insured. It was suggested that the Town reach out to the insurance company to see if they have any requirements. Supervisor Kryzak made a motion to adopt the following resolution:

**WHEREAS:** The Town Clerk has requested to move forward with booking a Hot Air Balloon tethered ride for the Fall Festival, be it hereby

**RESOLVED:** The Town Board approves moving forward with Aerostat Balloon Company pending insurance review.

Councilwoman Pecylak seconded; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Beers, Councilwoman Pecylak,  
Councilwoman Burnside, Councilman Beers

NAYS: None

**RESOLUTION # 51 of 2023 is thereby duly adopted.**

#### **PROTONMAIL UPDATE**

Mr. Kryzak mentioned he is still working on pricing for this but Protonmail at some point has to go.

#### **ACCOUNTANT UPDATE**

Supervisor Kryzak indicated his office had been looking for an accountant that would do the audits and the AUD last minute since the State Comptroller requires those documents to be filed in a timely manner. He contracted with BST for the AUD and the audits and they are working on those now. Mr. Kryzak provided the Town Board with a BST contract for this year which includes a not to exceed number of \$15,000. If needed the Town can renegotiate if further business is needed beyond that number. He proposed to remove Marvin and Co. and contract with BST. So far, the Town owes \$2,500 for the AUD and \$3,500 for Court audit. This contract encompasses the monthly audits as well as the audits for the Town Clerk and Tax Collector. The Town Clerk expressed concern that the contract didn't clearly state it includes the audits for the Town Clerk and Tax Collector; Mr. Kryzak will make sure it is added.

Supervisor Kryzak made a motion to adopt the following resolution:

**WHEREAS:** The Town of Westerlo needs to remove Marvin and Co. as the Accountant of Record and contract with a new accounting firm for the purpose of handling the Town's monthly audits as well as the audit of the Town Clerk and Tax Collector, be it hereby

**RESOLVED:** The Town Board removes Marvin and Co. as the Accountant of Record and further

**RESOLVED:** The Town Board authorizes the Supervisor to contract with BST to be the new Accountant of Record for handling the Town's monthly audits with the intention of providing the AUD service, Town Justice audit services, Town Clerk audit services, Tax Collector services and the monthly review and any other advisory services not to exceed \$15,000.00 without further negotiation.

Councilwoman Burnside seconded; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Beers, Councilwoman Pecylak,

Councilwoman Burnside, Councilman Beers

NAYS: None

**RESOLUTION # 52 of 2023 is thereby duly adopted.**

**REMINDER PUBLIC HEARING ON PROPOSED LOCAL LAW 2 OF 2023**

Supervisor Kryzak reminded those present of the Public Hearing scheduled on May 2<sup>nd</sup> at 6 pm for proposed Local Law 2 of 2023.

**NEW BUSINESS**

**MID-HUDSON CABLE FRANCHISE AGREEMENT PAYMENT**

Mr. Kryzak indicated the Town received a payment from Mid-Hudson Cable per the franchise agreement. The amount is 3% of the amount they've collected from residents which totaled \$8,754.21. It was mentioned that there were issues with zip codes in the past, the Town did not get the money for people with a Greenville zip code even though they were Westerlo households. That apparently has been resolved.

**LIBRARY MEMORANDUM OF UNDERSTANDING (M.O.U.)**

The Supervisor provided a copy of the draft Library's M.O.U. to the Town Board. Library President Maureen Sikule advised that because the municipal library has a relationship with the Town, it's recommended to have an M.O.U. In the past, it has been questioned who is responsible for what. To draft this document, the Library Board used a template that many other libraries have used. They provided this draft to the Town Board for their review. The Supervisor asked the Town Board to review and would like to discuss it further at the workshop meeting on May 2<sup>nd</sup>.

**HILLTOWN COMMUNITY RESOURCE CENTER RIBBON CUTTING**

Supervisor Kryzak mentioned that the Hilltown Community Resource Center is having a ribbon cutting on May 3<sup>rd</sup> at 10 am. He requested that Town employees go to show their support.

**PUBLIC COMMENT**

Betty Filkins President of the Westerlo Rural Cemetery thanked all the volunteers that came to help with cleanup. She also mentioned the Reformed Church has a chicken and ribs BBQ this Thursday 3:30 pm – 6 pm or until sold out. The Fire Co. has a pancake breakfast this Saturday from 8 am - 11 am.

Town Clerk Weaver mentioned that a resident stopped by asking to potentially rent the park for a pit stop area for a motorcycle benefit ride. The park was already booked for the day so the Town Clerk wondered how the Board felt about potentially allowing them to use the Town Hall. The organizer plans to have an ice cream truck and they would only be using the bathrooms inside if needed. The resident never got back to the Town Clerk to let the Town know if that was something they were interested in. The Town Board asked for more information before making a decision.

Supervisor Kryzak indicated Planning Board Member Gerry Boone would like to join the Water Board as he now owns property in the Water District. He mentioned Bill Slaver resigned from the Water Board although the Town Clerk has not received an official resignation.

A resident commented about advertising for any open positions to residents. Discussion ensued about the upcoming Public Hearing on proposed Local Law 2 of 2023 about public officers. CEO Pine indicated he is civil service non-competitive which means you don't have to come off a list but you have the civil service protection. Supervisor Kryzak mentioned additional discussion can be held at the meeting on May 2<sup>nd</sup> and that the information he has received was from the Town Attorney, what he has gathered from state law as well as what other towns have passed for local laws. Planning Board Member Boone questioned the CEO being civil service; Supervisor Kryzak responded that is still up for debate and how the state interprets the law.

Planning Board Member Carkner visited the State Comptroller website and the NYS Dept. of Labor and they indicate form RS2415 which is a certification for determining an independent contractor or employee should be completed. Mrs. Carkner provided the Town Board with a copy of RS2415 along with information from the Dept. of Labor that specifies how you should be determining whether a person should be paid as an employee or as an individual contractor.

A resident read a letter to the Town Board regarding his concern that the Town Attorney has proposed and drafted a law that benefits him. He also expressed concern regarding conflict of interest. Councilman Beers commented that he had contacted Association of Towns (AOT) about a potential conflict regarding the Town Attorney reviewing the Albany County EMS/EMT contract. AOT advised Mr. Beers that the Town Attorney should be an independent contractor. In reference to comments that were made at the previous Town Board meeting, Mr. Carkner had suggested that the Town Board gather more information on if the Town Attorney should be an independent contractor, Councilwoman Burnside had responded with a motion to schedule a public hearing. The resident indicated that an independent contractor cannot contribute to the retirement system and if they do, the Town can be fined and may compromise retirement for all employees. Discussion ensued. Supervisor Kryzak advised further discussion will take place at the public hearing on May 2<sup>nd</sup>. Councilman Beers questioned if Mr. Kryzak had done all his homework and that the Town was good to move forward with this law; Supervisor Kryzak responded yes. Mr. Kryzak indicated that if the public doesn't agree with something that was passed by the Town Board, they can challenge it.

Mrs. Carkner expressed concerns regarding the legal advice that the town has received and that the Supervisor does not share the same concern. Mr. Kryzak advised her to contact the Pension Integrity Bureau. She responded that she did contact them and they sent her to the State Comptroller who directed her to form RS2415. The State Comptroller suggested whoever processes the pension at the Town of Westerlo should contact them so they can walk them through how to correct this process.

**ADJOURN THE MEETING**

With there being no further comments or questions, Councilwoman Pecylak made a motion to close the workshop meeting. Supervisor Kryzak seconded; all in favor motion carried. Meeting adjourned at 7:44 pm.

Respectfully submitted,

Karla Weaver  
Town Clerk