

**TOWN OF WESTERLO
TOWN BOARD MEETING
OF
TUESDAY, DECEMBER 19, 2023**

The Town of Westerlo Town Board held a regular meeting on Tuesday, December 19, 2023 at 6 PM at the Town Hall 933 CR 401, Westerlo, NY. Supervisor Kryzak opened the meeting with the Pledge of Allegiance to the Flag at 6:00 PM.

ATTENDING WERE: Supervisor Matthew Kryzak
 Councilman Peter Mahan
 Councilman Joshua Beers
 Councilwoman Lorraine Pecylak
 Councilwoman Amie Burnside

Also attending were: Highway Employees Rick Rupeka & Tyler Minshell, Town Attorney George McHugh, Clerk to the Code Enforcement Officer & Clerk to the Assessor Claire Marshall, Planning Board Members Gerry Boone & Bill Hall, Hometown Heroes Committee Member/Confidential Administrator Lisa DeGross, Library Trustee Mary Ann Witt, Westerlo Rural Cemetery President Betty Filkins, Albany County Deputy Sheriff, Town Clerk Karla Weaver and approximately five residents.

OPEN MEETING

Supervisor Kryzak asked for a motion to open the meeting of 12/19/2023. Councilwoman Burnside made the motion, seconded by Councilman Beers; all in favor motion carried.

APPROVAL OF MINUTES

Supervisor Kryzak asked if the Town Board had the chance to review the draft Town Board meeting minutes of November 21, 2023. There being no comments, questions, or concerns Supervisor Kryzak made the motion to approve the minutes, seconded by Councilwoman Burnside; all in favor motion carried.

TOWN CLERK REPORT NOVEMBER 2023

Town Clerk Karla Weaver reviewed the Town Clerk report for November 2023. Supervisor Kryzak made a motion to approve the Town Clerk report for November 2023. Councilwoman Pecylak seconded; all in favor motion carried.

BUDGET AMENDMENT

Supervisor Kryzak made a motion to adopt the following resolution:

- WHEREAS:** the Town of Westerlo has had unforeseen expense in the following account; and
- WHEREAS:** the Chief Fiscal Officer has determined that in order to maintain proper balances within various accounts, a budget amendment is necessary; be it hereby
- RESOLVED:** that the Town Board of the Town of Westerlo does hereby authorize Town Supervisor Matthew Kryzak to make the following transfers:

General Fund

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$60.40	(A) 1355.42 – Legal Notices	(A) 1410.45 – Altamont
Enterprise		

Councilwoman Burnside seconded; a vote resulted as followed:

AYES: Councilwoman Burnside, Councilman Beers, Councilman Mahan,
Councilwoman Pecylak, Supervisor Kryzak

NAYES: None

RESOLUTION # 118 - 2023 was thereby duly adopted.

PAYMENT OF MONTHLY BILLS DECEMBER

Supervisor Kryzak asked if all Town Board members had a chance to review and sign the monthly bills and if there were any questions, comments or concerns. Councilwoman Burnside commented on invoice # 645 she wanted to make sure the account code on that gets reallocated to the Town, from the Hometown Heroes for a bracket. Supervisor Kryzak responded yes. Supervisor Kryzak then made a motion to adopt the following resolution:

WHEREAS: the Town Board has audited the end of year bills, be it hereby

RESOLVED: the following bills be paid Voucher # 626 through Voucher # 677 in the amount of \$120,473.21.

Councilwoman Pecylak seconded the motion, a vote resulted as follows:

AYES: Councilwoman Pecylak, Supervisor Kryzak, Councilman Beers,
Councilman Mahan, Councilwoman Burnside

NAYS: None

RESOLUTION # 119 - 2023 was thereby duly adopted.

INVESTMENT REPORT NOVEMBER 2023

Supervisor Kryzak reported the Town does not have a lot of funds in NYCLASS. There is currently \$436.34 with NYCLASS, and the income earned for the month was \$1.97. It is performing well, and the Town Board may want to investigate transferring more funds into this. Bank of Greene County interest earned across all accounts for the month is \$744.48. Bank of Greene County for interest earned year to date is \$4,729.72. M & T Bank Collateral Statement of 12/01/2023 total is \$3,027,336.66.

As far as bank reconciliations, right now for the month of December, the account balance on all accounts is \$3,065,927.82. Last month the Town received \$109,389.66 and spent \$357,454.65. The Town is very financially healthy.

Supervisor Kryzak made a motion to approve the November Investment Report. Councilman Beers seconded; all in favor motion carried.

SUPERVISOR'S REPORT NOVEMBER 2023

Supervisor Kryzak reported on the Budget vs. Actual for all departments. As far as the General Fund, to date through the month of November, the Town has collected 118% or \$1,862,923.40 of the Town's budget of \$1,567,905.00 which is an excess of \$295,018.40. The Town has yet to

receive the fourth quarter sales tax check so will report on that soon. As far as expenses go for the General Fund, the Town is only 78% expended for the year; \$348,034.95 under budget. All other budgets are within budget as far as Budget vs. Actual; Highway, Library, Water District, everyone is looking good. The Town is looking forward to hopefully putting some money aside into the savings account this year. If everything continues to go as it has been the Town should hopefully have a half million dollars excess that can be deposited into the fund balance.

Supervisor Kryzak made a motion to approve the Supervisor's Report. Councilwoman Pecylak seconded; all in favor motion carried.

DEPARTMENT & COMMITTEE REPORTS

JUSTICE COURT & CODE ENFORCEMENT

Supervisor Kryzak reported that the Town had received reports from both the Justice Court and Code Enforcement Officer. The Justice Court collected fees in November for Judge Carl in the amount of \$1,199 and for Judge Mackey in the amount of \$753.

LIBRARY

Mary Ann Witt Library Trustee reported:

- Book Club-Wednesdays at 4:30 PM.
- Winter Interest in the Garden Program on January 11th at 7 PM presented by a Master Gardener.
- After School Program-Mondays & Thursdays from 3:30 PM-5 PM.
- Story Time-Wednesdays at 10:30 AM.
- Fiber Group meets on the second and fourth Saturday from Noon – 2 PM.
- New Trustee Angela Carkner was appointed at their last meeting to fill Eric Markson's unexpired term position through 2025.

PLANNING BOARD

Beau Loendorf Planning Board Chairman reported:

- November Application(s): The Planning Board approved a Special Use Permit Application and a Land Subdivision Application is still before the Planning Board.
- They reviewed the proposed Fence Law and saw no changes needed. They suggested the Town Board include the Fire Company for their expertise regarding emergencies.

MUSEUM BOARD

Betty Filkins Museum Board Member reported:

- Wreaths Across America was held this past weekend with great attendance. Mary Jane Araldi basically organizes it on her own and her family helps her. It is a terrific event and the Fire Police covered traffic by the curve in the road.

Mrs. Filkins further advised that in the Museum By-Laws apparently if you miss more than three meetings you are taken off the Museum Board. She believes that is unfair because if the Director MaryJane cannot attend, she cancels the meeting and she said it is up to the Town Board to decide that. Mrs. Filkins would like the Town Board to review the Museum By-Laws.

Councilwoman Burnside and Supervisor Kryzak agreed that for a volunteer and unpaid position it seemed unfair. Supervisor Kryzak suggested the Town Board review the Museum By-Laws.

HOMETOWN HEROES COMMITTEE

Committee Member Lisa DeGroff reported the Committee did not meet in November or December. They will resume in January on the fourth Tuesday of the month at 6 PM at Town Hall.

CODE ENFORCEMENT

CEO Jeff Pine submitted the following report:

Report - Building/ Zoning -Jeffry Pine BI/CEO – for December 2023

Applications processed or pending before the boards

Special use – 1 / Variance request- 0 / Sub- divisions – 1

Building permits issued – 4

New houses – 1 / Swimming Pools – 0 / Additions, renovations - 2

Accessory structures – 1 Solar Pv – 0 / Other – 0 Cell tower / commercial - 0

Construction inspections- 16

Site visits – 6 / Fire calls – 0 / Fire safety inspections and follow ups - 1

0 - In-service Training hours. 25 hrs. YTD (24 hours required to maintain certification)

APPROVAL OF COMMITTEE REPORTS

Supervisor Kryzak made a motion to approve all Department and Committee reports.

Councilman Mahan seconded; all in favor motion carried.

OLD BUSINESS

FREESSE HOUSE DEMOLITION

Supervisor Kryzak advised the bids for the demolition of the Freese house are due back on December 28th. The Town Board can review the bids and they will discuss them at the next regular Town Board meeting.

PROPOSED-DRAFT CAPITAL IMPROVEMENT RESERVE FUND RESOLUTION

Supervisor Kryzak reported the Town Board received a rough draft of the proposed Capital Projects Reserve Fund Resolution which shows where he would like to disburse the funds. On the proposed resolution that the Town Board received, it says \$1 Million would be transferred but the Supervisor indicated he would like the figure to be \$1.2 Million instead to set aside for facility improvements at the Transfer Station. This will be sent to the Town Attorney, and it is subject to Permissive Referendum. The Town Attorney will add the language required for that. Obviously, throughout that fund the Town can play with these numbers. If there is a dire need in any one location more than another, it can be adjusted. As far as setting aside a reserve, he would like to set aside at least half of the current Fund Balance to be put into capital improvement projects, which is \$2.4 million. There is nothing to approve tonight but he would like the Town Board to review and advised there will be additional language added to the proposed draft resolution soon. The draft resolution is as follows:

RESOLUTION # _____

To Establish a Building and Repairs Reserve Fund to be Known as the
"Town of Westerlo Capital Projects Reserve Fund"

WHEREAS, pursuant to Section 6-d of the New York State General Municipal Law, the Town of Westerlo is authorized to establish, fund and make use of a Reserve Fund for repairs of capital improvements or equipment, which repairs are of a type not recurring annually or at shorter intervals; and

WHEREAS, pursuant to section 6-c of the General Municipal Law, "capital improvement" includes, but is not limited to, "any physical public betterment or improvement" and "equipment" includes any equipment for which a period of probable usefulness has been provided by law, and

WHEREAS, the Town Board finds that it is prudent and in the best interest of the Town to set aside funds to be used in the event substantial qualifying and non-routine repairs should be necessary.

NOW THEREFORE BE IT RESOLVED, that pursuant to Section 6-d of the General Municipal Law, there is hereby established a repair reserve fund to be known as the "Town of Westerlo Capital Projects Reserve Fund" (hereinafter "Capital Projects Reserve Fund"). The purpose of this Capital Projects Reserve Fund is to accumulate moneys from the Town of Westerlo Approved Budget, Town of Westerlo General Fund or Fund Balance to finance the cost of repairs of a type not recurring annually or at shorter intervals, which includes such repairs made in relation to any physical public betterment or improvement, and any other repair for which funds may lawfully be expended pursuant to section 6-d of the General Municipal Law; and

BE IT FURTHER RESOLVED, that the Town Board is authorized to make use of funds in the Capital Projects Reserve Fund to the full extent provided by law, including the use of such funds in the case of emergency, subject to the repayment requirements of emergency expenditures and other provisions of section 6-d of the General Municipal Law, and for the appropriation of such funds to a capital reserve fund or a contingency and tax stabilization reserve fund; and

BE IT FURTHER RESOLVED, that the Town Supervisor, as chief fiscal officer, is hereby directed to deposit and secure the moneys of this Capital Projects Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Town Supervisor may invest the moneys in the Capital Projects Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Westerlo. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Capital Projects Reserve Fund. The Town Supervisor shall account for the Capital Projects Building Reserve Fund in a manner which maintains the separate identity of the Capital Projects Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Capital Projects Building Reserve Fund; and

BE IT FURTHER RESOLVED, that except as otherwise provided by law, expenditures from this Capital Projects Reserve Fund shall be made only for the purpose for which the Capital Projects Building Reserve Fund is established. No expenditure shall be made from this Capital Projects Reserve Fund without the approval of the Town Board and such additional actions or proceedings as may be required by Section 6-d of the General Municipal Law or any other law and

BE IT FURTHER RESOLVED, that the Town Board authorizes the Supervisor to transfer \$1.2 million from the General Fund for the initial establishment of the Capital Projects Reserve Fund.

PROPOSED-DRAFT FENCE LAW

Supervisor Kryzak reported the proposed Fence Law has been sent out to the Planning Board for their review as well as to the Town Board. Comments are coming in; Councilman Beers had reached out to the Town of Westerlo Vol. Fire Company for their thoughts on a 5 ft. distance

from a home. Supervisor Kryzak then read the current proposed draft received from CEO Pine regarding a proposed Fence Law as follows:

Fences, barriers or other upright structures that would block fire and emergency accesses, and/or the ability to do basic building repairs to occupied buildings on abutting properties shall maintain a five foot set back from the face of said buildings. The fences regulated by this section shall be no higher than 7 foot above grade and be maintained in a safe and sound condition.

All preexisting Fences within the 5-foot minimum set back shall have one year after the adoption of this law to come into compliance or seek relief through the variance process.

Supervisor Kryzak reminded the public of ideas the Town Board had previously discussed to potentially add to the law. It had been recommended to add definitions of a fence, barrier, upright structures, and language regarding profanity or graffiti on fences. Supervisor Kryzak indicated the Fire Company's response on the distance of 5 ft. from a home was if there is anything in the way they would tear it down. Councilman Beers asked if either one of the property owners involved in the dispute knew where their property boundary was located. Supervisor Kryzak responded yes, one of the property owners involved in the dispute reported on his property survey indicating his boundary line is 2 ft. from his foundation. This resident also informed the Town Board of his neighbor's actions. He mentioned the neighbor moved the fence which was originally erected a foot from his home to the exact boundary line and painted inappropriate language on the fence (graffiti) which he believed served no purpose and was meant only to harass him.

Supervisor Kryzak noted they would like to add some language that the fence needs to be in good working condition as well as the definition of a sign, spite fence and potential fines. Supervisor Kryzak then read an idea he had for potential language to potentially add fines of up to \$250 per day. A member of the audience asked how it would be enforced, it was suggested by another audience member and the Supervisor to assess fines to the property tax bill. Discussion from the audience continued regarding if there would be a variance process when a property cannot comply and if the proposed Local Law would supersede State Law. Supervisor Kryzak responded to their questions adding this is just in the beginning stages.

RESOLUTION FOR INITIATION OF ADOPTION PROCEEDING- TRANSFER FROM ALBANY COUNTY OLD COUNTY ROUTE 401 AS A TOWN OF WESTERLO TOWN ROAD

Supervisor Kryzak had previously reported that Albany County had reached out to the Town wanting to transfer ownership of Old County Route 401 to the Town of Westerlo. The road is approximately 4/10th of a mile long. There is a whole long process involved between both parties to do this. Supervisor Kryzak read the draft resolution and asked if the Town Board wanted to begin the process. He did not believe it was subject to Permissive Referendum. Attorney McHugh advised this is just Phase 1 letting the County know you have an interest. Supervisor Kryzak asked if the Town Board was okay with seconding and approving the resolution that he read however, the motion was never made even though Councilwoman

Burnside seconded, and all were in favor. **This resolution was redone at the Special Town Board meeting on December 27th.**

PROPOSED-ELECTRONIC SIGN

Supervisor Kryzak reported the Town is still researching pricing for an electronic signboard and now has some options with State Contracts thanks to resident Betty Filkins. Betty and Councilwoman Burnside have been doing the leg work. They are doing a good job, so this will continue and hopefully will have more information in the future.

TRANSFER STATION FEE SCHEDULE

Supervisor Kryzak mentioned that Highway Superintendent Jody Ostrander wanted the Town Board to rework prices for the Town of Westerlo Transfer Station. He provided the Town Board with a new proposed Transfer Station Fee Schedule. He recommended as a benefit to the residents, no fee as of 12/19/2023 for televisions, monitors, washers, dryers, stoves, and hot water heaters. All appliances which do not have refrigerants the Town will be paid (scrap) for. The Supervisor then read off the proposed Transfer Station Prices Effective 12/19/23 (see below)

TRANSFER STATION PRICES EFFECTIVE: DECEMBER 19, 2023

REFRIGERATORS, FREEZERS, AIR CONDITIONERS, DEHUMIDIFIERS, ETC.....	\$20.00/EA
SMALL PROPANE TANK 25 LBS AND UNDER	\$5.00/EA
LARGE PROPANE TANK OVER 25 LBS	\$10.00/EA
SMALL TIRES INCLUDE: CAR & LT TRUCK	\$6.00/EA
LARGE TIRES: DUMP TRUCK, BUS	\$21.00/EA
FARM EQUIP: FRONT & REAR TRACTOR TIRES	\$30.00 PER TIRE
CONSTRUCTION EQUIP TIRES: BACKHOE, GRADER	\$75.00/EA
** LOADER TIRES:.....	\$400.00/EA

As of 12/19/23 there is no fee for televisions, monitors, washers, dryers, stoves, hot water heaters.

Adopted: 12/19/2023

Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: Highway Superintendent Jody Ostrander has recommended to the Town Board that they review the proposed 12/19/2023 Transfer Station fee schedule (see above) which would benefit the residents eliminating the fees for televisions, monitors, washers, dryers, stoves, hot water heaters and all appliances which do not have refrigerant, be it hereby

RESOLVED: the Town Board hereby approves the 12/19/2023 Transfer Station Fee Schedule as submitted.

Councilman Mahan seconded the motion, a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Mahan, Councilman Beers,
Councilwoman Pecylak and Councilwoman Burnside

NAYS: None

RESOLUTION # 120 – 2023 was thereby duly adopted.

NEW BUSINESS

TAX COLLECTOR-2024 PETTY CASH

Supervisor Kryzak informed the Town Board of the Tax Collector's need to establish a \$200 petty cash for the 2024 tax season. The petty cash is to be used for the required return of change to a taxpayer paying with cash on 2024 Property Tax bills during the collection period. The \$200 petty cash will be submitted to the Town Board via voucher payable to the Tax Collector and later returned to the Town Supervisor with a check from the Tax Collector at the end of the tax collection period. Supervisor Kryzak then made a motion to adopt the following resolution;

WHEREAS: Tax Collector's office needs petty cash in order to make change for tax collection, be it hereby

RESOLVED: the Town Board authorizes \$200 to be paid to the Tax Collector for petty cash to make change during the tax collection period.

Councilman Beers seconded the motion, a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Beers, Councilman Mahan,
Councilwoman Burnside and Councilwoman Pecylak

NAYS: None.

RESOLUTION # 121 – 2023 was thereby duly adopted.

GRANT-BANK OF GREENE COUNTY (4 SETS OF BLEACHERS)

Supervisor Kryzak reported the Town of Westerlo was approached by the Bank of Greene County (BOGC) regarding applying for a grant opportunity. The purpose of the grant is to attain four sets of bleachers for both Town Parks (2 bleachers for Veterans Memorial Park and 2 bleachers for Blaisdell White Park). He feels this will be successful and advised there is no matching portion. The Park Committee picked out the four bleachers at a cost of about \$2,700.00 each. He would like permission from the Town Board for the Grant Writer to apply for the grant from the BOGC. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: the Town of Westerlo has an opportunity to apply for a grant from the BOGC for the purpose of purchasing four bleachers (two for each Town Park), be it hereby

RESOLVED: the Town Board authorizes the Grant Writer to apply for the grant from the BOGC for the purpose of purchasing four bleachers for the Town Parks.

Councilman Mahan seconded the motion, a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Mahan, Councilman Beers, Councilwoman

Burnside, and Councilwoman Pecylak
NAYS: None.

RESOLUTION # 122 -2023 was thereby duly adopted.

REQUESTS FOR PROPOSAL (RFP) 2024 – UTILITY REPAIR CREW BID

Supervisor Kryzak reported the RFP for 2024 Utility Repair Crew Contract is basically an emergency contract for the Westerlo Water District No. 1 and the Town for other issues written into the contract which may occur should something happen. He advised the bid is sent out every year. As soon as the bid can be advertised, hopefully in the beginning of January, we are looking to have the bid back by Thursday, February 15, 2024. This needs to be done so the Town is covered. The bid proposal was provided to the Town Board and includes pricing. They will be sent out and the Town hopes to receive at least three bids. Mr. Kryzak indicated the Town has been lucky to never have to use this so far, but it does protect the Town should there be a need. The Town needs to get the proposed contract awarded so it is covered, and price protected for time and materials should an emergency occur. He is looking for approval from the Town Board to prepare the 2024 RFP for Utility Repair Crew Bid Contract, advertise and send out Bid Packets to perspective bidders. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: The Utility Repair Crew contract is expiring, be it hereby

RESOLVED: the Town Board authorizes the Supervisor to advertise and Bid the Utility Repair Crew contract on behalf of the Town of Westerlo for the Town and Westerlo Water District No. 1 for the year 2024.

Councilwoman Pecylak seconded; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Mahan, Councilman Beers,
Councilwoman Burnside, and Councilwoman Pecylak

NAYS: None.

RESOLUTION # 123 – 2023 was thereby duly adopted.

2024 SHARED SERVICE AGREEMENT WITH TOWN OF RENSSELAERVILLE

Supervisor Kryzak reported on the Shared Service Agreement with the Town of Rensselaerville for the Senior Car and indicated there was no change in price. The only change is the billing will be less frequent. The Town of Westerlo still sets the maximum service limit which is and has been \$4,500. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: The Town of Westerlo contracts with the Town of Rensselaerville for a senior car, be it hereby

RESOLVED: The Town Board authorizes the Supervisor to enter into an agreement with the Town of Rensselaerville for the shared senior car.

Councilwoman Pecylak seconded the motion; a vote resulted as follows:

AYES: Supervisor Kryzak, Councilwoman Pecylak, Councilman Beers,
Councilwoman Burnside, Councilman Mahan

NAYES: None.

RESOLUTION # 124 – 2023 was thereby duly adopted.

PUBLIC COMMENT

Confidential Administrator to the Supervisor Lisa DeGroff announced that food from the Veterans Miracle Center will be available at the Town Hall each month from Veteran Services of Albany County. This is free to any Veteran regardless of their financial situation. If you, or a Veteran you know, are in need of any specific items ie; cleaning supplies, etc. please let her know so she can get it. The items are available whenever Town Hall is open.

William Bichteman reported Governor Hochul had announced a Water System Infrastructure Repair he believed in the range of \$200,000 and wondered if the Town could apply. Supervisor Kryzak responded, certainly, and mentioned that the Town is currently working with Neil Breslin's office to help with the Water District. Discussion between the Confidential Administrator, Supervisor Kryzak and Mr. Bichteman followed regarding targeted assessment of median income levels in the Westerlo Water District. Mr. Bichteman advised this has been tried in the past, we were nowhere near the numbers required, but the Town can certainly try again. Mr. Bichteman The Water District doesn't suffer from some of the things the Governor is targeting such as lead pipes. The Town's system is too new, unless there is lead in the individual house(s). He was unsure what the Governor is opening funding for, but believed the Water District could certainly use some updates. The Supervisor mentioned that the Town still has ARPA monies which do not need to be matched which were meant for Broadband but could also be used for the Water District. Mr. Bichteman suggested at the next Water Board meeting possibly the second week of January, the Water Board discuss what repairs are necessary so it guides the Town moving forward and they can have a plan in place for the Engineer.

A resident advised that he and others have asked in the past that the audio system be used for meetings. Betty Filkins agreed she is hard of hearing even though she sits in the front of the meeting room she cannot hear. Supervisor Kryzak said they will work to get that set up.

Betty Filkins asked if the AED units came in. The Supervisor responded, yes, and advised there was a good turnout for the training. The Naloxone has not arrived yet. Lisa DeGroff advised the AED units will be installed soon and she gave a brief description of the new Automated External Defibrillator (AED) unit functions.

A resident asked if the Westerlo Library will be getting an AED unit. Library Trustee Member Mary Ann Witt responded the library is exempt from requiring an AED unit as a public setting. Also, there are requirements that must happen in terms of regulations and oversight by clinical staff for the program. They do have Naloxone. The resident suggested a heart condition can happen at any age, she felt they should have one. Mrs. Witt advised she will bring the suggestion to the Library Board for discussion.

Westerlo Vol. Fire Co. Member Don Filkins mentioned that the Fire Co. is also being dispatched for cardiac. We have AED devices on trucks and at the station. As soon as the medic and an ambulance are dispatched the Fire Co. is also dispatched. So don't be surprised if they show up at your door in an emergency, they are trained in CPR and AED.

LIBRARY TRUSTEE APPOINTMENT-ANGELA CARKNER

Town Clerk Karla Weaver wondered, since Mary Ann Witt had mentioned Angela Carkner had been designated as a Library Trustee, if the Town Board was going to make that appointment tonight. Supervisor Kryzak mentioned he had penciled her appointment in for the Town Organization Meeting to be held in January. He asked if it needed to be done tonight. The Town Clerk felt it should. He then asked Mary Ann Witt if she knew the dates. She reported Angela Carkner would have been on last Tuesday because the Library Trustees met on Wednesday. It was determined she is filling Eric Markson's unexpired term which ends August 23, 2025. Supervisor Kryzak then made a motion to adopt the following resolution:

WHEREAS: there is a vacancy on the Library Board of Trustees, due to Eric Markson leaving his unexpired term ending on 8/23/2025, and

WHEREAS: the Library Board of Trustees has designated Angela Carkner beginning Dec 13, 2023, to fill Mr. Markson's unexpired term, be it hereby

RESOLVED: the Town Board appoints Angela Carkner as a Library Trustee Member with a term beginning 12/13/2023 and which expires 8/23/2025.

Councilman Mahan seconded the motion, a vote resulted as follows:

AYES: Supervisor Kryzak, Councilman Mahan, Councilman Beers, Councilwoman Burnside and Councilwoman Pecylak.

NAYES: None.

RESOLUTION # 125 – 2023 was thereby duly adopted.

Claire Marshall reminded the Town Board that the outside lights on the West and North sides of the Town Hall aren't working, you can't see anything now that it is dark earlier. Rick Rupeka responded he will be down tomorrow to look at them.

There being no further public comment, Councilman Mahan made a motion to close the meeting. Councilman Beers seconded the motion, carried all in favor. The meeting adjourned at 6:47 PM.

Respectfully Submitted,

Karla Weaver, Town Clerk