

Town of Westerlo
Water District #1
Meeting Minutes

June 6, 2025

Chairman Bill Bichteman called the meeting to order with the pledge to the flag at 6:03 pm. In attendance were Water Board members Bill Bichteman, Gerry Boone and Kelley Keefe; Lisa DeGroff, Confidential assistant to Town Supervisor Matt Kryzak; Water System Operator Doug Story.

Mr. Boone made a motion to accept the minutes from the previous meeting as submitted; Second by Mr. Bichteman and carried.

Mr. Bichteman reported that there is varmint damage in the circulation building. The soffit needs to be fixed. Hopefully the insulation will not need to be replaced. In staying with town protocol we would need to get 3 bids but this is a small project. If we still had a town maintenance person they could do it, but the town highway guys are behind schedule due to the rain.

Ms. Keefe made a motion to have Mr. Bichteman contact a couple of people about it and get it fixed. Second by Mr. Boone and carried.

Mr. Bichteman reported that there seems to be a meter issue at the First Baptist Church. The Pastor was away on sabbatical for two months and the parsonage was closed but they appear to have used an exorbitant amount of water and since we cannot determine how that happened, they are seeking relief. Ms. Keefe made a motion upon Mr. Bichteman's recommendation that we give them a \$160 credit. Second by Mr. Boone and carried.

Mr. Boone made a motion to have Mr. Bichteman engage a firm to do the income survey of our Water District to enable us to potentially receive more funding. This survey comes at the cost of about \$2,400. Second by Ms. Keefe and carried. Mrs. DeGroff will check with the Town Attorney to see if we need Town Board approval.

Regarding our upcoming Request for Qualifications for Professional Services and our response requirements, Mr. Bichteman will work with Mrs. DeGroff to customize the Request for Qualifications (RFQ) to suit our needs.

Ms. Keefe made a motion to adjourn at 6:41 pm. 2nd by Mr. Boone and carried.